Co-Op Workshops  
AT THE  
FACULTY CENTER FOR TEACHING AND LEARNING  

**WORKING TOGETHER TO DESIGN SUCCESSFUL FYS WRITING EXPERIENCES — FCTL, Adams Library 405**

Join others in faculty-led discussions about FYS assignments and writing pedagogy. In March and April, four Co-Op Workshops organized by Michael Michaud (Director of the Writing Board and FYS instructor) and other FYS faculty members will be hosted in the Faculty Center for Teaching and Learning. At each workshop, a different FYS instructor or set of instructors will lead us in a conversation about writing assignments used in FYS. What works? What doesn’t? How can we work together to strengthen first-year student writing and build a foundation for writing across the curriculum? Please attend as many workshops as you please!

- **Thursday, March 6, 12:00-1:00pm**, Janice Oskostian
- **Tuesday, March 8, 1:00-2:00pm**, Anita Dunce
- **Wednesday, March 27, 10:00-11:00am**, Kay Kalimak & Corinne McKamey
- **Tuesday, April 1, 11:00-12:00pm**, Rudy Kraus & Desirée Ciambro

**PEOPLE HARD? UNDERSTANDING AND USING THE ADVISING RESOURCES IN PEOPLESOFT — TUESDAY, MARCH 4, 12:30-2:00PM — Horlace Mann 140, Computer Lab**

Do you want to learn more about PeopleSoft and how to use it for advising? In this hands-on workshop for faculty advisors, faculty will learn to use the Scheduler and Log features in PeopleSoft. There will be time for discussion and Q&A with Daniah Coffin, Coordinator of Academic Advising, who will lead this session.

**SO, YOU WANT TO SEND IN A CURRICULUM PROPOSAL??? — FCTL, Adams Library 405**

Join Sue Abbotson, Chair of the Curriculum Committee, for advice and recommendations when submitting a proposal. You have a proposal to prepare? Bring the information with you! Sue will offer you tips.

- **Tuesday, March 25, 12:30-2:00pm**
- **Tuesday, March 25, 4:00-5:30pm**

**PLAN NOW FOR HURRICANE SEASON! AND SNOW DAYS! — FCTL, Adams Library 405**

What are your strategies for dealing with the dreaded “Classes Canceled” message? Plan now for when the snow flies. Facilitated by Marie F. Beardwood (FCTL) and Scott Badger (US).

- **Thursday, April 3, 4:00-5:30pm**
- **Thursday, April 8, 12:30-2:00pm**

**ACCESSIBILITY, ONLINE COURSE TOOLS AND OUR RESPONSIBILITY — THURSDAY, APRIL 17, 1:00-2:30PM — STUDENT UNION 307**

You are cordially invited to a webinar on ensuring full access to course content for students with disabilities. The webinar will be followed by conversation with faculty members and staff from Disability Services, the FCTL and US.

**WHEN THE SNOW FOLLOWS!!! — FCTL, Adams Library 405**

What are your strategies for dealing with the dreaded “Classes Canceled” message? Plan now for when the snow flies — or when hurricane season arrives! Facilitated by Marie F. Beardwood (FCTL) and Scott Badger (US).

- **Tuesday, September 9, 12:30-2:00pm**
- **Wednesday, September 10, 4:00-5:30pm**

**THE “HOW TO” OF TEACHING PEER REVIEW OR, WHAT DO YOU DO WHEN YOU PUT STUDENTS INTO SMALL GROUPS TO DISCUSS THEIR WRITING? — FCTL, Adams Library 405**

Peer review is one of the most effective ways to help students produce better writing — and it’s not just meant for writing courses. These sessions will teach the “how to” of peer review, giving you sound advice on how to facilitate this practice in your own classes. This is a three-part series, but you may attend one, two or all three sessions! Facilitated by Mike Michaud (English, Chair of the Writing Board).

- **Workshop I: Imagining Peer Writing Groups as Part of Your Practice Tuesday, September 16, 12:30-2:00pm**

- **Workshop II: Faculty Training for Peer Review Tuesday, October 21, 12:30-2:00pm**
- **Workshop III: Student Training for Peer Review Tuesday, November 18, 12:30-2:00pm**

**EFFECTIVE CLASS DISCUSSIONS — THURSDAY, SEPTEMBER 25, 4:00-5:30PM — FCTL, Adams Library 405**

What are the characteristics of an effective class discussion? What strategies can you use to ensure your discussions are rich and vibrant? Facilitated by Ma- rie F. Beardwood (FCTL) and Connie Milbourne (Management and Marketing). If you can’t attend in person, follow @TheFCTL on Twitter—we’ll be tweeting during this workshop. #FCTLChat

**EFFECTIVE ADVISING USING MYRIC ADVISOR CENTER — TUESDAY, SEPTEMBER 30, 4:00-5:30PM — Horace Mann 140, Computer Lab**  

In this hands-on workshop, faculty advisors will learn to use the Scheduler and Log features in MyRIC Advisor Center. Facilitated by Michelle Brophy-Biermann (Political Science, Coordinator of Academic Advising).  

**A MIDSEMESTER GRADE IS A TERRIBLE THING TO WASTE — THURSDAY, OCTOBER 9, 4:00-5:30PM — FCTL, Adams Library 405**

Midsemester is a busy time, and it is easy to treat midsemester grading as an administrative chore. But it doesn’t have to be that way. Join us for a discussion of ways we can use midsemester grading to enhance teaching and learning — and why we should. Facilitated by Randy DeSimone (Management & Marketing).

**GETTING STUDENTS’ FEEDBACK — THURSDAY, OCTOBER 23, 4:00-5:30PM — FCTL, Adams Library 405**

This workshop explores the uses and abuses of student feedback on their instructors’ teaching, identifies different ways faculty can elicit feedback, and provides an opportunity for faculty members to share experiences and learn from one another. Facilitated by Deborah Siegel (Social Work) and Bethany Lewis (Psychology).

**SO, YOU WANT TO SEND IN A CURRICULUM PROPOSAL??? — TUESDAY, OCTOBER 28, 4:00-5:30PM — FCTL, Adams Library 405**

There’s much to consider when preparing a curriculum proposal. Bring your information to this session for advice and recommendations. Facilitated by Sue Abbotson (English, Chair of the Undergraduate Curriculum Committee).

**SAFEASSIGN — THURSDAY, NOVEMBER 6, 4:00-5:30PM — FCTL, Adams Library 405**

Blackboard claims that SafeAssign can be used “to prevent plagiarism” and that it can be “effective as both a deterrent and an educational tool.” Is it effective? And is it educational? Or not? Have you considered using SafeAssign, but are unsure why you should or shouldn’t? Come to a well-rounded conversation where Mike Michaud (English/Writing Board Chair) and Mike Parsons (Communication) discuss the pros and cons of using this tool.

If you can’t attend in person, follow @TheFCTL on Twitter—we’ll be tweeting during this workshop. #FCTLChat

**GETTING STARTED WITH ACADEMIC MAPPING — POSTPONED UNTIL 2015**

An academic map is a recommended semester-by-semester course schedule. It lists courses students should take each year in their chosen major and includes milestones for each year. Milestones are courses and/or special requirements for timely progress to complete a major. We will discuss why academic maps are beneficial to the student and to the College and we will take a look at some exemplary academic maps. You will have some time to begin to build academic maps for your program major. In addition, we will look at ways to use an academic map to design curriculum check sheets for advising. Bring current information about your program. Facilitated by Bonnie MacDonald (Communication and Film Studies, Director of the FCTL).

**COFFEE AND TEA WILL BE SERVED AT ALL CO-OP WORKSHOPS.**