



# Office of Disability Services Agreement on Use of Alternatively Formatted Course Materials

In consideration of the provision of Audio, Electronic, or Other Alternatively Formatted Course Materials, I acknowledge and agree to the following:

- \_\_\_\_\_ I have purchased and will maintain ownership of a physical copy of all materials requested in alternative format and will not return or obtain refund for these materials until conclusion of the course.
- \_\_\_\_\_ I am currently registered at Rhode Island College and enrolled in the particular course or courses for which I am requesting alternatively formatted materials.
- \_\_\_\_\_ I agree not to copy or reproduce alternatively formatted materials, nor allow anyone else to do so, pursuant to the Copyright Revision Act of 1976, as amended.
- \_\_\_\_\_ I will not share the alternatively formatted materials with any other party.
- \_\_\_\_\_ I will return all original CDs containing the alternatively formatted materials to the college at the completion of each semester.
- \_\_\_\_\_ I give permission to Rhode Island College to provide requested "directory" information (such as name, address, date of birth, etc.) and my general diagnosis to publishers for the sole purpose of providing alternatively formatted materials.
- \_\_\_\_\_ I have been notified that texts which are to be converted to electronic/audio format by Disability Services may have their bindings removed and replaced. I acknowledge that Disability Services assumes no responsibility for damage to the text that may occur during the scanning process.
- \_\_\_\_\_ I understand that rebound books may or may not be bought back by the RIC bookstore or other bookstores at their sole discretion.

I have read the policies and procedures above and agree to comply with them.

I understand that any breach of this agreement may be considered a violation of the Rhode Island College Regulations Governing Students as well as federal and state laws. **Violations of this agreement will result in the termination of this accommodation and may result in civil or criminal prosecution and payment of fines or other moneys to the copyright holder.**

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Name (please print)

RIC ID#

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Signature

Date

*Please attach a copy of all Alternately Formatted Course Materials Request form(s).*