SCHOOL PSYCHOLOGY PROGRAM

GRADUATE ASSISTANTSHIP (1 PART TIME POSITION)

10 hour (½ time) Graduate Assistantship – can be 20 hour (full time) GA if shared with Counseling, Educational Leadership and School Psychology Department

Job Description

The graduate assistant will have the opportunity to assist on multiple projects connected with the School Psychology Program beginning in September, 2020. These include:

- Supervising the Assessment Library and inventorying, organizing and creating a reliable check in/check out system for our students’ use of the test library.
- Assist School Psychology faculty in assessment courses and activities related to practice Assessment, especially the use of technology-based assessment.
- Collect and interpret exit survey data from our recent school psychology program graduates
- Produce programmatic website, social media, and departmental newsletter content
- Develop appropriate mechanisms to increase marketing to area schools and enhance recruitment of minority applicants
- Assist with program recruitment, admissions, and interview day activities

Contributions to Professional Development

The Graduate Assistant will benefit by:

- Deeper understanding of psychological assessments
- Increased experiences using technology in assessment and communications
- Experience organizing and analyzing data
- Extended knowledge in the field of School Psychology
- Networking with national experts in the field
- Developing skills related to literature reviews and research

Qualifications

Preferred qualifications include:

a) Understanding of the field of School Psychology
b) Knowledge and mastery of Microsoft Word, PowerPoint, Excel
c) Knowledge of web-based surveys (e.g., Qualtrics) and social media platforms

Please click here for more information about full-time GA positions
How to Apply

Please send a resume and cover letter to Shannon Eagle at seagle@ric.edu. Exceptional candidates will be contacted for a follow-up interview.