

THE MILITARY RESOURCE CENTER (MRC) Graduate Assistantship

The intent of the RIC-MRC is to provide support to military- connected students as a resource hub for pertinent information and supports about higher education in general and RIC in particular. The RIC-MRC Graduate Assistantship is a half assistantship requiring 10 hours of work per week during the academic semester.

Duties and responsibilities of the VRC Graduate Assistant:

- Support implementation of initiatives developed by the MRC faculty Liaison and Assistant Director of Military Programs at RIC (slated to be hired by Spring 2019)
- Organize MRC participation in campus events
- Organize and oversee the Academic Sponsor program for student veterans at RIC. This program involves
 - preparing VA Work Study students in introductory helping skills,
 - tailoring a call script for phone access to new student veterans on campus,
 - remaining up-to-date- on call issues and concerns,
 - completing a semester summary.
- Work collaboratively with the VetSuccess on Campus (VSOC) program
- Serve as a liaison for veterans services with various offices and organizations on campus (SVO, Student Affairs, VSOC, Learning for Life, Americorps mentors)
- Summarize current trends in veteran friendly practices across the country
- Establish on-going, educational partnerships with veteran students
- Refer students to the appropriate resources to support their personal and academic success
- Support the college's effort to clarify veterans benefits, college admission, retention and graduation policies
- Provide resources to students regarding degree programs and careers

Benefits to the Graduate Assistant

- 1) Enhance skills in support activities designed for military-connected students
- 2) Gain familiarity with issues military connected student face in areas of higher education, education benefits, and available services
- 3) Engage with veterans and service providers on topics of education, transition from the military to the academic community
- 4) Advance professional and personal understanding of the culture of the military
- 5) Participate in research related to assessing veterans' needs; presenting to local and regional meetings/conferences; disseminate findings in reports and/or publications.

Qualifications:

Required - accepted degree candidate enrolled full time in plan of study (minimum 6 credits; maximum 9 credits); strong interpersonal skills; good communication skills; proficiency with Office software – Excel, Word.

Preferred – experience working with veterans; degree program in counseling or related field.

Submit resume indicating interest to Monica G. Darcy, mdarcy@ric.edu. Include MRC GA in the subject line.