

HANDBOOK FOR UNDERGRADUATE STUDENTS IN NURSING



Academic Year 2018-2019

Rhode Island College

Fogarty Life Science Building

600 Mt. Pleasant Avenue

Providence, RI 02908

(401) 456-8013 www.ric.edu/nursing

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Dear Student of Nursing:

This Handbook provides essential information about the undergraduate nursing program at Rhode Island College. Since you are responsible for reading the Handbook completely and adhering to the stated policies, you must familiarize yourself with the contents. Periodically, the curriculum and policies and procedures of the program change. It is your responsibility to update your Handbook with changes as this information becomes available. This Handbook supplements the Rhode Island College Student Handbook and the Bulletin of Rhode Island College.

Every student is assigned a faculty advisor. It is extremely important that you meet with your adviser to plan each semester's course of study. You can find out who your adviser is by checking your MyRIC Online site. If you are not assigned an individual advisor, you will be assigned to the Nursing Department for advising.

All students are encouraged to participate in extracurricular activities. Information about activities is announced in classes, sent by email, and posted on the bulletin boards in Fogarty Life Science and at the RI Nursing Education Center.

The School of Nursing makes every effort to assure that students, faculty, staff and visitors with special needs are accommodated. It is the responsibility of the person with special needs to identify his/her needs so that accommodations can be made in a reasonable and timely fashion.

The faculty and staff of the School of Nursing are committed to working with you to help you achieve your professional goals. On behalf of the faculty and staff, let me welcome you to the nursing program and wish you every success.

Sincerely,

*Debra Servello, DNP, APRN
Interim Dean and Associate Professor*

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The School of Nursing

Introduction

The Department of Nursing was established in 1970 and reorganized as a School of Nursing in 2006. The nursing program at Rhode Island College is a large baccalaureate nursing program in the State of Rhode Island. Over 4900 nursing alumnae, the majority of whom live and work in Rhode Island, serve the health care needs of residents of Rhode Island and beyond.

Accreditation

Rhode Island College is accredited by New England Association of Colleges and Schools. The baccalaureate program in nursing is accredited by the Commission on Collegiate Nursing Education and approved by the Rhode Island State Board of Nursing Registration and Nursing education.

Mission

Educating and empowering nurses to enrich the health and well-being of all people

Vision Statement

The RIC School of Nursing will be increasingly recognized for its excellent, highly competitive programs, leadership in inter-professional education, and valuable contribution to making a difference in people's lives. The SON will expand faculty scholarship and practice and strengthen professional and community partnerships to promote significant changes in healthcare. The SON will offer a wide array of educational opportunities to emerging student populations and communities. It will be known for embracing diversity and educating empowered nursing professionals who lead the dynamic healthcare delivery system locally, nationally and globally.

Our Values

Caring ~ Excellence ~ Integrity ~ Diversity/Inclusion

Description

The School of Nursing is committed to providing the highest quality undergraduate and graduate nursing education at an affordable cost to a student population diverse in terms of culture, ethnicity, gender, and age. The baccalaureate program combines liberal arts and nursing education to assist students to develop the knowledge, skills, and perspectives required for professional practice; it fosters intellectual development, personal growth, and professional collaboration. The master's program educates nurses for diverse and expanded roles. The doctor of nursing practice program focuses on leadership in advanced practice nursing. The faculty is strongly committed to excellence in teaching and preparing graduates for the complex, rapidly-changing health care environment. The School provides a nurturing, inclusive, performance-based, technologically-equipped, innovative learning environment that promotes caring, competence, and professionalism. Faculty, students, and alumni contribute to the improvement of health and health care through practice, service, and scholarship activities that extend to populations, agencies, and institutions throughout the City of Providence, the State of Rhode Island, and the surrounding communities.

The Baccalaureate Nursing Program

The curriculum of the School of Nursing is based on the *Essentials of Baccalaureate Nursing Practice* (AACN, 2008). The nine *Essentials* are reflected in the program goals and learning outcomes.

Program Goals

- Engage in continuous education in the arts and sciences to inform decision making as a professional nurse and member of a global society
- Apply concepts of leadership, quality and safety to improve health care outcomes in a cost-effective, safe and caring organizational environment
- Demonstrate critical thinking in evaluating and integrating evidence and interprofessional perspectives to improve health care outcomes
- Use patient care technologies, information systems and communication systems to facilitate safe, efficient and effective nursing practice
- Promote professional nursing practice that addresses policy development, legislative process, health care financing and reimbursement and political activism within an ethical framework
- Perform in the autonomous and collaborative role of the professional nurse to enhance the interprofessional team
- Participate in activities that promote health, prevent illness and injury and provide population-focused interventions that provide effective, efficient and equitable health care
- Demonstrate professional behaviors that encompass accountability, responsibility, adherence to standards of moral, ethical and legal conduct and the pursuit of lifelong learning
- Possess the knowledge, skills and attitudes to provide nursing care in a variety of settings to a diverse group of patients of all ages, cultures, genders and religious backgrounds

Learning Outcomes

Beginning

The student will:

- Describe how a strong knowledge base derived from the arts and sciences is critically important to perform as a professional nurse and member of a global society
- Recognize how employing concepts of leadership, quality and safety improve health outcomes in a cost-effective, safe and caring manner
- Describe how critical thinking is used in evaluating and implementing evidence and interprofessional perspectives to improve health care outcomes
- Identify patient care technologies, information systems and communication systems that facilitate safe, effective and efficient nursing practice
- Discuss aspects of professional nursing practice that addresses political process, regulatory policies, public policy development and healthcare financing within an ethical framework
- Describe the autonomous and collaborative roles of the nurse on an interdisciplinary team
- Identify activities that promote health, prevent illness and injury, and provide population-focused interventions that provide effective, efficient and equitable health care
- Describe professional behaviors that reflect professional values and encompass accountability, responsibility, adherence to standards of moral, ethical and legal conduct and the pursuit of lifelong learning

- Identify how knowledge, skills and attitudes are used to provide comprehensive nursing care to diverse groups addressing health promotion, disease prevention, illness management and end of life support

Intermediate

The student will:

- Apply knowledge from the arts and sciences in the practice of professional nursing
- Examine concepts of leadership, quality and safety to improve health care outcomes in a cost-effective, safe and caring manner
- Use critical thinking when evaluating and integrating evidence and inter-professional perspectives to improve health care outcomes
- Apply health care technologies, information systems and communication systems to facilitate safe, effective and efficient care
- Examine professional nursing practice that addresses political process, regulatory policies, public policy development and health care financing within an ethical framework
- Analyze the autonomous and collaborative roles of the nurse on an inter-professional team
- Implement activities that promote health, prevent illness and injury and provide population-focused interventions that provide effective, efficient and equitable health care
- Demonstrate professional behaviors that reflect professional values and encompass accountability, responsibility, adherence to standards of moral, ethical and legal conduct and the pursuit of lifelong learning
- Apply knowledge, skills and attitudes to provide comprehensive nursing care to diverse groups addressing health promotion, disease prevention, illness management and end of life support

Advanced

The student will:

- Integrate knowledge derived from the arts and sciences to perform as a professional nurse and member of a global society
- Critique concepts of leadership, quality and safety to improve health care outcomes in a cost-effective, safe and caring manner
- Incorporate critical thinking to synthesizes evidence and interprofessional perspectives to improve health care outcomes
- Incorporate patient care technologies, information systems and communication systems to facilitate safe, efficient and effective nursing practice
- Incorporate professional nursing practice that addresses political process, regulatory policies, public policy development and health care financing within an ethical framework
- Integrate the autonomous and collaborative roles of the nurse on an interdisciplinary team
- Evaluate activities that promote health, prevent illness and injury and provide population-focused intervention that provide effective, efficient and equitable health care
- Integrate professional behaviors that reflect professional values and encompass accountability, responsibility, adherence to standards of moral, ethical and legal conduct and the pursuit of lifelong learning

- Integrate knowledge, skills and attitudes to provide comprehensive nursing care to diverse groups addressing health promotion, disease prevention, illness management and end of life support

Honors Program in Nursing

The Honors Program in Nursing is established to recognize senior level students with superior academic achievement and to facilitate their participation in independent study which may include, but is not limited to, research and teaching/community projects. This independent study is intended to enhance the educational experience of the outstanding student. It is intended that the focus of the program is above and beyond the usual scope of the curriculum offered in the baccalaureate program. Successful completion of the Honors Program in Nursing will be appropriately recognized and will be recorded on the student's permanent academic record.

A. Requirements

1. The candidate must be a nursing major.
2. The candidate must have completed two of the following junior level courses: N340, N342, N344, or N346.
3. Minimal overall cumulative GPA of 3.00 and a minimal nursing GPA of 3.25.

B. Procedures

1. The student must submit a letter of intent to be considered as a candidate for the senior Honors Project by October 1st for those anticipating January graduation the following year and February 1st for those anticipating May graduation the following year. The letter of intent will be submitted to the Chairperson of the Honor's Sub-committee. The curriculum committee will review the letter of intent and the Honor's Liaison/Chairperson will notify the student of the decision.
2. A written proposal must be submitted to the Curriculum Committee via the Honor's liaison for approval by December 1st/April 1st. The proposal should include a description of the candidate's proposed Honors Project, a statement of the objectives of the project, the methodologies to be used and projected dates for completion of various steps in the project. It must also include the name of the faculty member who has agreed to work with the student.

The candidate will be notified by the Honor's Liaison of the committee's decision immediately following review regarding proposal acceptance.

C. The Honors candidate will conduct individual research and/or creative projects in two semesters. The candidate must maintain at least a 3.0 grade point average while enrolled in the Honors Program in Nursing.

First Semester Nursing 390H Directed Study 3 credits

1. The candidate will select the area of his/her Honors Project with the consent of the faculty advisor.
2. The candidate will consult regularly with his/her faculty advisor on the progress of his/her directed Honors Project.
3. At the end of the semester the student will submit to the faculty advisor a detailed outline of the Honors Project and a bibliography.
4. The faculty advisor will evaluate the candidate's work and submit a course grade. If the candidate receives less than a grade of B, he/she will be dropped from the Honors Program, but will be awarded 3 credits in Nursing 390 if he/she has achieved a passing grade.

Second Semester Nursing 391H Directed Study 3 credits

1. After completion of the first semester of directed study, the candidate will write and/or conduct an Honors Project under the supervision of the faculty advisor. The written project will embody results of either substantial research or creative work.

2. The candidate must submit the final written copy of the Honors Project to the faculty advisor by November 15th/April 1st for January/May graduation.
3. The faculty advisor will evaluate the candidate's work and submit a course grade. If the candidate receives less than a grade of B, he/she will be dropped from the Honors Program but will be awarded 3 credits in Nursing 390 if he/she has achieved a passing grade.
4. Honor students are required to make a formal presentation of their work at a colloquium arranged by the faculty advisor and the Honor's Liaison.
5. Honor students are required to complete the steps described by Adams Library to submit and place the completed nursing honors project up onto the digital commons.

If students have completed the general education honors program, they will graduate with *College Honors*. Students who complete the honors program in nursing will graduate with *Honors in Nursing*.

Plans of Study

General Education Program

Students may refer to the Rhode Island College Catalog for an explanation of the courses required within the General Education Program. Students should also consult with their nursing advisor about the General Education requirements.

Plan of Study – Basic Baccalaureate Program

Biology 231 (Anatomy), Psychology 230 (Human Development) and Chemistry 106 (General, Organic & Biological) are cognate requirements for admission to the School of Nursing. Biology 335 (Physiology) is a cognate that is taken prior to or concurrent with N220 and N222. Biology 348 (Microbiology) is a cognate that is taken prior to or concurrent with N223 and N224. A grade of “C” or better in each cognate and nursing courses is required.

Degree Requirement Checklist

NURSING REQUIREMENTS:		COLLEGE-WIDE REQUIREMENTS:	
	Semester		Semester
N220 Found. of Therapeutic Interventions	(3)	Math Competency	
N222 Intro. to Professional Nursing	(3)	Writing Competency	
N223 Fund. of Nursing Practice	(4)		
N224 Health Assessment	(3)	CORE COURSES	
N225 Intro. to Writing and Research in Nursing	(2)	First Year Seminar (FYS)	(4)
N340 Psychiatric/Mental Health Nursing	(6)	First Year Writing (FYW)	(4)
N342 Adult Health Nursing I	(6)	Connections (C)	(4)
N344 Maternal Newborn Nursing	(6)		
N346 Nursing of Children and Families	(6)	DISTRIBUTION COURSES	
N370 Public & Community Health Nursing	(6)	(A) Arts-Visual and Performing	(4)
N372 Adult Health Nursing II	(6)	(H) History	(4)
N374 Contemporary Prof. Nursing	(3)	(L) Literature	(4)
N375 Transitions to Prof. Nursing Practice	(6)	(M) Mathematics	(4)
TOTAL	60	(NS) Natural Science (Bio 108)	(4)
		(SB) Social and Behavioral Science (Psych 110)	(4)
PRE-REQUISITES AND COGNATES*		(ASQR) Advanced Quantitative/Scientific Reasoning (Chem 106)	(4)
Bio 108 Basic Principles of Biology (Pre-requisite to Bio 231, 335, 348)	(4)	SECOND LANGUAGE REQ.	
Bio 231 Anatomy*	(4)	Foreign Language ***	
Bio 335 Physiology*	(4)		
Bio 348 Microbiology*	(4)		
Chem 105 General, Organic & Biological	(4)		
Chem 106 General, Organic & Biological*	(4)		
Psych 110 Introductory (Pre-requisite for Psych 230)	(4)	Course names and numbers may be subject to change as part of the curriculum revision process.	
Psych 230 Human Development*	(4)		

Freshman Fall	Freshman Spring
FYS: First Year Seminar (4) CHEM 105: General Organic & Biologic Chemistry I (4) (Natural Science) PSYCH 110: Introduction to Psychology (4) BIO 108: Basic Principle of Biology (4)	FYW: First Year Writing (4) BIO 231: Anatomy (4) CHEM 106: General Organic & Biologic Chemistry II (Advanced Quantitative/Scientific Reasoning) (4) PSYCH 230: Human Development (4)
Sophomore Fall (Beginning)	Sophomore Spring (Beginning)
NURS 220: Foundations of Therapeutic Interventions (3) NURS 222: Professional Nursing I (3) NURS 225: Writing in Discipline/Nursing (2) BIO 335: Human Physiology (4)* General Education - Foreign Language (4)***	NURS 223: Fund. of Nursing Practice (4) NURS 224: Health Assessment (3) BIO 348: Microbiology (4)* General Education – Mathematical Systems (4)
Junior Fall (Intermediate)	Junior Spring (Intermediate)
NURS 340: Psychiatric/Mental Health Nursing (6) NURS 344: Maternal Newborn Nursing (6) General Education - History (4)	NURS 342: Adult Health Nursing I (6) NURS 346: Nursing Children & Families (6) General Education - Literature (4)
Senior Fall (Advanced)	Senior Spring (Advanced)
NURS 374: Contemporary Professional Nursing (3)** NURS 372: Adult Health Nursing II (6)** General Education - Connections (4)	NURS 370: Public/Community Health Nursing (6) NURS 375: Transition to Professional Nursing Practice (6) General Education – Visual and Performing Arts (4)

NOTE: Minimum 120 credits required for graduation. Only two required clinical nursing courses may be taken in any one semester.

*Biology 335 must be taken prior to or concurrent with N220 & N222. Biology 348 must be taken prior to or concurrent with N223 & N224

**Both N374 and N372 must be completed before N375.

***Foreign language requirement may be met through several approaches. See the College Catalog.

Second Degree Plan of Study

Biology 231 (Anatomy) and Psych 230 (Human Development) are prerequisites to Nursing Courses. All cognates (*) must be completed before junior year (300 Level Courses). A grade of "C" or better in each cognate and nursing courses is required.

Degree Requirement Checklist

NURSING REQUIREMENTS:

**N220 Found. of Therapeutic Interventions	____(3)
**N222 Professional Nursing I	____(3)
**N223 Fundamentals of Nursing Practice	____(4)
**N224 Health Assessment	____(3)
**N225 Introduction to Writing and Research in Nursing	____(2)
N340 Psychiatric/Mental Health Nsg Theory and Practice	____(6)
N342 Adult Health Nursing I	____(6)
N344 Maternal Newborn Nursing	____(6)
N346 Nursing of Children & Families	____(6)
N370 Public & Community Health Nursing	____(6)
N372 Adult Health Nursing II	____(6)
N374 Contemporary Professional Nursing	____(3)
N375 Transition to Prof. Nursing Practice	____(6)

PRE-REQUISITES & COGNATES:*

Where taken/Semester Grade

Bio 108 Basic Principles of Biology (Pre-requisite to Bio 231)	____(4)
Bio 231 Anatomy*	____(4)
Bio 335 Physiology*	____(4)
Bio 348 Microbiology*	____(4)
Chem 106 General, Organic & Biological*	____(4)
Psych 110 Introductory Psychology (Pre-requisite to Psych 230)	____(4)
Psych 230 Human Development*	____(4)

Second Enrollment information

Overall GPA >3.0
Cognate GPA >2.67

**Second Degree Candidates must petition to take N220, N222, N223, N224 and N225 concurrently.

Course names and numbers may be subject to change, as part of the curriculum revision process

If entering program in fall semester:
FALL (15 credits)**

Nursing 220: Foundations of Therapeutic Interventions

Nursing 222: Professional Nursing I

Nursing 223: Fundamentals of Nursing Practice

Nursing 224: Health Assessment

Nursing 225: Introduction to Writing and Research in Nursing

SPRING (12 credits)

Nursing 340: Psychiatric/Mental Health Nursing

Nursing 344: Maternal Newborn Nursing

SUMMER SESSIONS I and II (12 credits) ***

Nursing 342: Adult Health Nursing I

Nursing 346: Nursing of Children and Families

FALL (9 credits)

Nursing 372: Adult Health Nursing II

Nursing 374: Contemporary Professional Nursing

SPRING (12 credits)

Nursing 370: Public/Community Health Nursing

Nursing 375: Transition to Professional Nursing Practice

NOTE:

** Second degree students must petition to take N220, N222, N223, N224 and N225 concurrently.

*** Summer course enrollment is limited to 16 students. The offering of summer courses is based on faculty availability and adequate student enrollments during the academic year.

If entering program in spring semester:
SPRING (15 credits)**

Nursing 220: Foundations of Therapeutic Interventions

Nursing 222: Professional Nursing I

Nursing 223: Fundamentals of Nursing Practice

Nursing 224: Health Assessment

Nursing 225: Introduction to Writing and Research in Nursing

SUMMER SESSIONS I & II (12 Credits)***

Nursing 340: Psychiatric/Mental Health Nursing

Nursing 344: Maternal Newborn Nursing

FALL (12 Credits)

Nursing 342: Adult Health Nursing I

Nursing 346: Nursing of Children and Families

SPRING (9 Credits)

Nursing 372: Adult Health Nursing II

Nursing 374: Contemporary Professional Nursing

FALL (12 Credits)

Nursing 370: Public/Community Health Nursing

Nursing 375: Transition to Professional Nursing Practice

RN to BSN Program

The RN to BSN option is designed for Registered Nurse (RN) students. RN students transfer many courses from their basic programs and other academic work when they are accepted into the program. The College allocates transfer credits, including 37 nursing credits for prior nursing education. A wide range of courses meet the General Education requirements. RN students are not restricted to specific cognates. They begin the program with a transition course, Nursing 207: Baccalaureate Education for Nursing and Nursing 225: Introduction to Writing and Research in Nursing. The RN students then concentrate on, Nursing 316: Physical Assessment, Nursing 370: Public and Community Health Nursing and Nursing 376: Contemporary Nursing Practice: Issues and Challenges. The plan of study for the RN student is outlined in the Advisement Form and Program of Study.

COLLEGE-WIDE REQUIREMENTS These requirements may be met through various options

College Mathematics Requirement _____ ()
 Second Language Requirement _____ (4 – 8 credits)

CORE COURSES

First Year Writing (FYW)/Writing 100 _____ (4 credits)
 Connections (C) _____ (4 credits)

DISTRIBUTION REQUIREMENTS

Social and Behavioral Sciences (SB) _____ (4 credits)
 Arts-Visual & Performing (A) _____ (4 credits)
 Natural Sciences (NS) _____ (4 credits)

DISTRIBUTION REQUIREMENTS (continued)

Mathematics(M) _____ (4 credits)
 Advanced Quantitative/Scientific Reasoning(AQSR) _____ (4 credits)
 History (H) _____ (4 credits)
 Literature (L) _____ (4 credits)

NURSING REQUIREMENTS *Must complete N207 and N225 before taking N316, N370 or N376

*N207 – Baccalaureate Education for Nursing _____ (4 credits)
 *N225 Introduction to Writing and Research in Nursing _____ (2 credits)
 N316 – Physical Assessment _____ (4 credits)
 N370 – Public and Community Health Nursing _____ (6 credits)
 N376 – Contemporary Nursing Practice: Issues and Challenges _____ (6 credits)

Electives # varies

45 CREDITS MUST BE EARNED AT RHODE ISLAND COLLEGE FOR GRADUATION.

CLEP AND OTHER PROFICIENCY EXAMS ARE NOT INCLUDED IN THE 45 CREDIT REQUIREMENT.

Minimum Credits needed for graduation – 120
 Transfer Nursing Elective Credits – 37

Course names and numbers and credit hours may be subject to change as part of the curriculum revision process

**RHODE ISLAND COLLEGE – SCHOOL OF NURSING
ADVISEMENT FORM - RN-BSN Second Bachelor’s Degree Students**

This plan of study is for a registered nurse who has earned an associate’s degree in nursing and a bachelor’s degree in another discipline.

Degree Requirement Checklist

Elective	_____ (4 credits)	NURSING REQUIREMENTS *Must complete N207 and N225 before taking N316, N370 or N376	
Elective	_____ (4 credits)	*N207 – Baccalaureate Education for Nursing	_____ (4 credits)
		*N225 Introduction to Writing and Research in Nursing	_____ (2 credits)
		N316 – Physical Assessment	_____ (4 credits)
		N370 – Public and Community Health Nursing	_____ (6 credits)
		N376 – Contemporary Nursing Practice: Issues and Challenges	_____ (6 credits)

30 CREDITS MUST BE EARNED AT RHODE ISLAND COLLEGE FOR GRADUATION. Candidates for the degree will take 22 nursing credits and 8 elective credits.

CLEP AND OTHER PROFICIENCY EXAMS ARE NOT INCLUDED IN THE 30 CREDIT REQUIREMENT.

Course names and numbers and credit hours may be subject to change as part of the curriculum revision process. 9/1/2016

Advisement

Faculty in the School of Nursing serve as advisors to students in nursing. Students are assigned an advisor when they declare an intent to major in nursing. Advisor assignments are available to the student in their MyRIC Online account. If you are not assigned an individual advisor, you will be assigned to the Nursing Department for advising.

Each student must meet with an advisor, to be eligible to register each semester. Students may contact advisors by telephone and/or email and during office hours and times scheduled for advisement. Faculty

office hours are posted outside individual faculty offices. For those students assigned to the Nursing Department, there will be a signup sheet for advising in the nursing office during the semester.

The faculty advisor and student plan a program of study before course work begins. The program of study outlines the sequence of courses to be taken. The student retains a written copy of the program and a copy is placed in the student's file. Students are encouraged to make additional appointments to discuss matters of concern.

Policies

Admission - Basic Baccalaureate Program

Application to the School of Nursing

Admission to the School of Nursing is highly competitive. The applicant's academic performance, indicating potential for success as a nurse, is reviewed and considered carefully in the admissions process. The criteria listed below are minimum admission requirements and do not guarantee admission to the nursing program. Students admitted to the College as freshmen are given preference. Transfer and second degree candidates are welcome to apply for a limited number of spaces.

Admission Requirements for All General Declared Nursing Majors

1. Completion of Enrollment Form signed by the faculty advisor and submitted to the School of Nursing by October 15 or April 15 of the preceding semester. Students may apply to the nursing program no more than three times.
2. Completion of the College Mathematics and Writing Requirements.
3. A minimum cumulative grade point average of 3.00 on a 4.00 scale.
4. Completion of BIOL 231, CHEM 106, and PSYC 230, with a minimum grade of C; and a minimum overall grade point average of 2.67 (B-) in these courses.

Admission Decisions

Accepted: Students receive written notification of acceptance by regular mail and email and in turn must provide written confirmation of enrollment.

Not Accommodated: Students who meet minimum requirements for admission but who cannot be accommodated will need to submit a new application for enrollment in a subsequent semester. Students who are not accommodated may reapply two additional times.

Denied: Students who are denied admission to the nursing program are allowed to reapply one additional time.

Deferral: Students who request to defer enrollment must submit a new *Enrollment Form* and meet the current admissions criteria.

Admission - RN to BSN

Registered Nurse students who wish to apply to the nursing program must submit a completed *Application for Enrollment Form* by November 15th to be admitted to the RN to BSN Program for the Spring semester and/or by April 15th for the following fall semester.

Criteria for Enrollment include:

- a) Enrollment in Rhode Island College and declaration of nursing as a major.
- b) Fulfillment of College mathematics competency and writing requirements.
- c) A cumulative G.P.A. of at least 2.5.
- d) Completion of, or enrollment in, Nursing 207 and Nursing 225 with a grade of C or better.

- e) Current RN license.
- f) Submission of resume.
- g) Copies of all college/university transcripts.

If the RN student anticipates full-time enrollment in senior level nursing courses, it is a goal that the student also will complete all program requirements (including General Education) that same year.

Transfers

Transfer students accepted into the College as an Intended Nursing major must meet the program admission requirements and must file an application for enrollment to the School of Nursing. Any student transferring from another baccalaureate nursing program is required to forward a letter regarding status upon exiting the program of recommendation from the head of the previous program. This letter must indicate that the student left the program in good standing.

Background Screening

Graduates of the program are eligible to apply to take the NCLEX-RN exam for licensure as a registered nurse in any state. Bureau of Criminal Identification checks are required as part of the licensing process. An applicant who has a criminal record may be required to submit additional information to the Rhode Island Board of Nurse Registration and Nursing Education. The Board reserves the right to make final decisions about licensure.

All students entering the nursing program must submit Background Criminal Identification (BCI) checks. Clinical agencies require students to have completed BCI checks. Compliance with this requirement is essential for clinical placement and progression. At the time of admission, students receive information regarding the process to follow to initiate a background check. Additional checks may be required during the program.

Retention

Criteria for retention in the basic baccalaureate nursing program are:

1. All cognates must be completed before junior (intermediate) year.
2. A "C" grade or better in each nursing course. Only one nursing course may be repeated.
3. A "C" grade or better in each cognate course.

Students in both the basic baccalaureate and RN to BSN programs must achieve a grade of C or better in all required nursing courses. One course in nursing may be repeated once. A student who receives two grades of less than "C" in required courses in nursing will be dismissed from the program. Students must pass all critical behaviors that are indicated on the clinical evaluation form in order to pass the course.

If a student's performance in clinical is considered to be unsatisfactory at any time during clinical, the student will be notified with a written warning notice.

The faculty reserves the right to require withdrawal or dismissal from the nursing program of a student who gives evidence, academically or personally, of inability to carry out professional responsibilities in nursing. Any student dismissed from the program may appeal the decision by completing a petition to the Student Outcomes Committee. Petitions are available in the Nursing Office. For further information or clarification of the process of appeal/grievance, use the following link: for the College complaint resolution policy.

Petitions

Students seeking appeal of nursing program policies related to admission, retention or dismissal may petition in writing to the appropriate committee. The following committees consider student appeals:

1. Waiver of admission requirements – Admissions Committee

2. Requests to take all 5 beginning level nursing courses (second degree candidates) – Admissions Committee
3. Waiver of a retention policy or course prerequisite (basic baccalaureate program) – Student Outcomes Committee
4. Dismissal from the Nursing Program - Student Outcomes Committee
5. Waiver of prerequisite of Nursing 370 prior to Nursing 376 – RN Committee

The process for submitting a petition and the petition forms for the relevant committee are available from the nursing office. Petitions to Student Outcomes Committee are due at least by the Monday of a full week prior to the start of classes in Fall and Spring semesters and at other times according to the committee meeting schedules. Committee meeting dates are posted in the Nursing student bulletin board. Information about the Academic Grievance procedure for the college is available in the Rhode Island College Manual of Academic Policies and Procedures at the following link:

<http://www.ric.edu/academics/Documents/AcademicPoliciesProceduresrev8-18.pdf>

Withdrawal from a Course

1. Students who withdraw from a course prior to midterm will only be able to register for the same course in the subsequent semester if space is available after the end of the regular registration period. Students should submit a letter to the Undergraduate Department Chairperson indicating their plans for future study in the program.
2. The Dean in consultation with faculty of the School of Nursing reserves the right to require withdrawal or dismissal from the nursing program of a student who fails to progress due to multiple withdrawals.

Leave of Absence from Nursing Courses/Program

A basic student who interrupts his/her nursing program of study or who withdraws from the program must submit a letter to the Undergraduate Department Chairperson. A student who interrupts his/her program for two semesters without notifying the Undergraduate Department Chairperson may be eligible to register for course(s) needed to complete the program on a space available basis.

Undergraduate degree candidates who have withdrawn from Rhode Island College must meet the College requirements for readmission (see current College catalog on Rhode Island College home page). If the student interrupts his/her nursing program for three semesters or longer, the student must apply for readmission to the nursing program and must meet current admission requirements. Students may be required to pass one or more examinations to establish that their nursing knowledge base remains consistent with current theory and practice.

Progressive Standardized Testing

ATI Testing

The School of Nursing contracts with Assessment Technologies Institute, Inc. (ATI) to provide nursing students with a comprehensive testing and review package that enhances the professional program.

The complete package of assessment and review materials provides students with a variety of testing opportunities and written resources. Upon entry into the basic baccalaureate nursing program students take a test of essential academic and skills. In addition, students receive learning resources, including review modules, practice ("non-proctored") tests, and standardized ("proctored tests") in specific nursing content areas. The review modules, formatted as soft cover books and available online, help focus review of course content. The ATI tests are offered in a computerized format. Some (non-proctored) tests are for practice: other tests are monitored and taken at a specific date, time and place. Students may take the practice tests repeatedly on a home computer or on the computers in the Technology Center at Horace Mann. Our goal is for all students to achieve an acceptable percentile on each specialty test. Students whose scores fall below this percentile are expected to participate in individually designed remedial efforts. Directions for logging on

to and utilizing the ATI website are provided upon entry into the program and at the beginning of each course.

ATI testing for students in nursing will be conducted as follows:

Students will take:

1. The Test of Essential Academic Skills (TEAS) as incoming students accepted to the program.
(Test scores are used for academic advisement)
2. The Fundamentals Test in Nursing 223.
3. The Content Mastery Series in specialty courses.
4. The Nursing Leadership Test in Nursing 374.
5. The GN Comprehensive Predictor and Pharmacology Test in Nursing 375.

Specifics about how ATI Tests are used in nursing courses are included in course syllabi.

The ATI system requires that students be able to use the computer labs on campus. Each student must have a valid Student ID and computer account to use the college computers for testing. Information about computer accounts is available from Technology Center staff or nursing faculty and staff. Please test your ability to use the network at the college at the beginning of each semester.

Nursing students are billed a fee of approximately \$70/semester by the college for the ATI Comprehensive Assessment and review program.

In addition to the ATI Testing and Review program, senior level students participate in comprehensive testing according to the following procedure and criteria:

1. Students take a standardized comprehensive nursing exam in the second semester of the senior year during N375.
2. Students must achieve a set score (850) or higher on the HESI Assessment exam.
3. Students not achieving the required score on the HESI Assessment exam receive an incomplete in Nursing 375 and are required to do remedial work and accomplish an acceptable score on a repeat test in order to pass Nursing 375.
4. Students who fail to achieve the set score on the comprehensive nursing exam (HESI Assessment exam) for the 2nd time earn a failure for the course.

Students with Disabilities

Rhode Island College is required by law to ensure that students with documented disabilities are provided with the reasonable accommodations necessary to effectively address their individual educational needs. Students seeking course accommodations for a disability must first register with the Disability Services Center (DSC) at 401-456-2776, dsc@ric.edu. For more information, visit the Disability Services Center's website at www.ric.edu/disabilityservices. Note: ("Students seeking **Testing, and/or Classroom** accommodations should request accommodations as soon as possible *after enrolling in classes for the upcoming semester or at least within the first two weeks of the semester.*")

To receive academic accommodations at the college for any nursing class please meet with your professor at the beginning of the semester to submit the appropriate forms.

Permanent disabilities should be documented with the DSC. Accommodations that may be appropriate will depend on individual circumstances. Temporary conditions such as infectious disease, broken bones, or medical conditions related to standard pregnancy are not recognized by the ADA as eligible for ADA protection or disability-related accommodations per federal disability law such as the Americans with Disabilities Act of 1990, amended in 2008. Some medical conditions that occur during pregnancy may qualify for reasonable accommodations under the ADA. Disability status will be verified and evaluation will be made whether a requested accommodation is reasonable. An accommodation is not considered reasonable if it poses a direct threat to the health or safety of the student or others, if making the accommodation requires a substantial modification in an essential element of the curriculum, if it lowers

academic standards, or poses an undue administrative or financial burden. Essential clinical skills must be demonstrated, with or without an accommodation, and the use of an intermediary will normally not be considered a reasonable accommodation. The Math Calculation Competency specifically in NURS 223, NURS 342, NURS 344, NURS 346, & NURS 372 including the ability to make calculations within a specified period of time, are considered essential clinical skills and, for that reason, extended testing times are not considered to be a reasonable accommodation for such testing.

Grading System

Grades in nursing courses will be calculated using the following scale:

Cum Index	Grade	Ranges
4.0	A	93-100
3.67	A-	90-92
3.33	B+	87-89
3.00	B	84-86
2.67	B-	80-83
2.33	C+	77-79
2.00	C	74-76
1.67	C-	70-73
1.33	D+	67-69
1.00	D	63-66
0.67	D-	60-62
.00	F	0-59

Registration

General registration procedures are described in the *Bulletin of Rhode Island College*. Nursing majors may register online for required nursing courses during the regular registration period, but **not** immediately prior to the beginning of classes during late registration. Students will be registered by the nursing office for N220, N222 and N225 after being accepted into the program. RN students must be accepted into the RN to BSN program in order to register for N 316, N370 and N376. Students must bring a current RIC transcript showing evidence of completing prerequisites to the first class of each required nursing course.

Nursing 375 must be the last nursing course taken. Placement for N375 is done by lottery. Seniors submit preference for clinical placement. Each semester students are notified as to when the lottery will take place. Once clinical sites for students are selected the nursing office will register students.

Summer Courses

Selected required nursing courses are offered during summer sessions. Summer Courses are not guaranteed. The courses usually offered during summer include: N370 and N374 and sometimes N340, N342, N344 and N346. As usual, registration for summer courses is based on earned RIC credits as determined by Records Office. To take required nursing courses during the summer session all prerequisites must be met by the end of the previous semester. If a student has an Incomplete in a prerequisite course (e.g. because of ATI score), she/he is not eligible to take specific summer nursing courses. Students who fail a nursing course are discouraged from repeating any courses in the summer.

Classroom Learning Environment

The classroom setting is the location where much learning occurs. The classroom environment may be a factor that influences learning. In consideration of one's individual learning as well as that of others students are requested to turn mobile phones off or to silent during lecture, seminar and laboratory sessions. Texting

or using social media during class sessions is not appropriate. Phones and other electronic equipment must be off the desk during all quiz and exam sessions.

Out of respect for the privacy of the individual members of the class as well as the faculty, videotaping of lectures, practice sessions or demonstrations is not permitted.

Audio taping may be allowed with specific permission from the instructor.

Health & Wellness Policies

All Nursing Students must have the following information on file in RIC HEALTH SERVICES:

- | | |
|--|--|
| <input type="checkbox"/> | 1. An Annual Physical Exam |
| <input type="checkbox"/> | 2. One dose of Tetanus-Diphtheria-Pertussis (Tdap) |
| <input type="checkbox"/> <input type="checkbox"/> | 3. Two MMRs (Measles, Mumps, Rubella) or blood titers confirming immunity.
A blood titer confirming immunity for Rubella. |
| <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | 4. Three doses of Hepatitis B vaccine. A Hepatitis B Surface Antibody titer to confirm sero-conversion is recommended 1 – 2 months after the final dose. |
| <input type="checkbox"/> <input type="checkbox"/> | 7. Provider documented proof, including date or age, of Chicken Pox disease or a Varicella titer confirming immunity or two doses of Varicella vaccine. |
| <input type="checkbox"/> <input type="checkbox"/> | 8. An initial 2-Step PPD** tuberculin skin test and yearly PPD updates (or Chest X-Ray if PPD positive and yearly TB Assessment, which is completed at Student Health Services). |
| <input type="checkbox"/> | 9. Flu vaccine each fall semester. |

** 2-Step PPD – two separate PPDs planted at least a week apart but not more than a year apart prior to entering Nursing Clinical Revised 12/2018

If you wish to schedule an appointment for immunization at Health Services, please note the following:

*Note: if a student is a RI resident the following immunizations/vaccines are free: varicella (chicken pox) vaccine, Tdap, Td, Hep B, MMR and flu (in the fall) regardless of age.

- All immunizations must be pre-paid at the Bursar's Office located on East Campus in Building #4. Office hours are 8:30 a.m. to 4:30 p.m. Monday – Friday. Cash, check or credit cards (Discover, Master Card or Visa) are accepted. A receipt from the Bursars must be presented at Health Services to schedule an appointment.
- Health Services does not bill insurance companies (private or school insurance). Most major carriers do not reimburse for immunizations given to students over 18. Check with your insurance company for details.
- Cost of vaccines (subject to change based on availability):
 1. Measles, Mumps, Rubella (MMR): 50.00
 2. Tetanus (Td) vaccine: \$20.00
 3. Tetanus with Pertussis (Tdap): \$36.00
 4. Hepatitis B (requires as series of 3): \$30.00 for each vaccine
- Plan to spend 15 minutes at Health Services after the vaccine is administered to be sure there is not reaction.

If you feel you have had adequate immunizations in the past but are unable to access your records (from provider, high school or other college), you may elect to have a blood titer drawn to document immunity. These titers are available through Health Services.

The approximate costs of these titers (done by Roger Williams Medical Center lab) are:

- Mumps: \$18.00
- Rubella: \$20.00
- Rubeola (measles): \$18.00
- Varicella B (HBs Ab): \$15.00
- Hepatitis B (HBs Ab): \$34.00

(Add \$3.00 drawing and handling fee to total cost)

*** These prices are ONLY available through RIC Health Services. Private insurance does not generally cover the cost of titers.

Any questions, please call Health Services at (401) 456-8055.

Work-Life Balance

The faculty of the School of Nursing acknowledges that it frequently is necessary for students to work but suggests that students limit hours of employment to 16 hours/week whenever possible. This recommendation is based on the belief that an excessive employment commitment interferes with the educational experience of the students, including opportunities for participation in cultural, social and other activities.

Tobacco/Smoking Policy

The Rhode Island College School of Nursing is dedicated to maintaining a healthy work and learning environment. While the College already prohibits smoking inside its buildings and facilities, the SON policy prohibits smoking, vaping or use of tobacco products by students while in uniform* or at any time when representing the School of Nursing.

*See Student Dress Code Policy

Substance Use Policy

Philosophy

Nursing students at Rhode Island College are expected to conduct themselves as professionals at all times. This professionalism includes dress, in-class attendance, academic integrity and the successful completion of course responsibilities as well as behavior in nursing courses on campus and at clinical locations. Adherence to student policies of the College and the School of Nursing fosters professionalism. Non-adherence to the professional standards of behavior requires corrective action. Failure by the student to comply with expectations will result in discipline ranging from written warning to dismissal from the Nursing major.

Rhode Island College School of Nursing is committed to health promotion and maintenance of a healthy lifestyle. To fulfill this expectation, nursing students must be free of chemical impairment during participation in any aspect of the nursing program including classroom, laboratory and clinical settings. Substance abuse is a major problem that compromises the learning environment and impairs judgment interfering with the ability to provide safe, effective and supportive care. Appropriate treatment of substance abuse and addiction is critical to nursing education and practice.

Definition

A chemically impaired student is a person who, while in the academic or clinical setting, is under the influence of, or has abused, either separately or in combination: alcohol, over-the-counter medication, illegal drugs, prescribed medications, inhalants, or synthetic designer drugs. Abuse of the substances includes episodic and chronic use that has produced psychological and/or physical symptomatology, which interfere with the student's ability to fulfill role expectations.

Procedures

This health problem must be immediately addressed when identified within the nursing student population. Following are the procedures to be followed when a student is suspected of being chemically impaired.

1. Remove the student to a private area. Discuss the sign(s) and/or behavior(s) observed and allow the student to provide an explanation. Question the student regarding the use of any substance and, if used, what, when, and how much was used and by what route it was taken. When impairment signs/behaviors are observed during a clinical session, the student is removed from the area and relieved of further nursing responsibilities for the day. A written warning is issued, a make-up assignment may be given and the student is instructed to arrange for transportation home.
2. A non-exposure incident report is prepared by the involved faculty member and is submitted to the appropriate Specialty Coordinator and Program Director. The appropriate Program Director will inform the other clinical faculty member also involved with the student during that semester on a "need to know" basis. A copy of the report will be placed in the student's file.
3. A group conference will be convened within one week. The conference group consists of the involved student and faculty member, and the appropriate Program Director. The purpose of the group conference will be to convey concern for the student's welfare and to present the student with procedural requirements. If chemical impairment is the problem, these procedures require student agreement to enter into a "Student Wellness Contract" for professional evaluation of chemical dependency status and determination of a treatment plan.
4. During the conference the academic consequences resulting from chemical impairment will be explained. The student will be requested to agree to the contract and to confirm understanding of both the terms and the academic consequences of the contract by signature. Should the student choose not to agree to the contract, he/she will be dismissed from the nursing major.
 - a) Participation in clinical nursing courses will not be permitted until the terms of the contract are fulfilled.
 - b) A semester grade of "I" (Incomplete) or "W" (Withdraw) will be assigned for these courses depending upon the amount of course work completed to date, the time remaining in the semester, the ability of the student to satisfactorily complete the course requirements and the treatment recommendation of the chemical dependence evaluator.
5. Following the initial screening, the evaluator will determine the prescribed treatment. If no treatment is required, the evaluator will prepare a written report to the appropriate Program Director. Upon receipt of the written recommendation of the chemical dependency evaluator that no treatment for chemical impairment is required, the student may return to all courses in progress.
6. When treatment is indicated, completion terms of the contract must be fulfilled.
7. Upon completion of the program, the student may resume participation in clinical nursing courses contingent upon the approval of a written request for reinstatement submitted for the semester he/she desires to return. If additional chemical impairment occurs subsequent to implementation of these procedures, the student will be dismissed from the nursing major.

Prevention of and/exposure to HIV, HBV, and HCV Infections Policy

In order to reduce the possibility of exposure to Human Immunodeficiency Virus (HIV), Hepatitis B VIRUS (HBV), and Hepatitis C Virus (HCV) by nursing students, Rhode Island College School of Nursing has adopted a policy encompassing vaccination for HBV, and education and prevention techniques for HIV and HCV including standard precautions. Education about and prevention of exposure to body fluids and transmission of blood-borne pathogens including, but not limited to HIV, HBV, and HCV is the focus of this policy. The attached procedures, guidelines and forms have been developed in compliance with State and Federal laws, the Centers for Disease Control (CDC) Guidelines, and the policies and practices of Rhode Island College and affiliating clinical placements.

The School of Nursing recognizes individual rights, equal opportunity, voluntary testing, and confidentiality of test results and health records.

Purpose:

The purpose of the policy is to:

1. Protect students from exposure to body fluids and blood-borne pathogens and other potentially infectious materials.
2. Outline the HBV immunization protocol for students.
3. Describe the policies regarding students caring for HIV, HBV, and HCV infected clients.
4. Describe the policies regarding students with HIV infection.
5. Describe the Exposure Control Plan (ECP) for students.

Protecting the Student from Exposure to HIV/HBV/HCV

The Centers for Disease Control (CDC) recommends that Standard Blood and Body Fluid Precautions be used with all clients regardless of known or suspected blood-borne pathogens.

A. Standard Blood and Body Fluid Precautions:

Standard precautions are intended to prevent parenteral, mucous membrane, and non-intact skin exposures of nursing students to blood-borne pathogens. Blood is the single most important source of HIV, HBV, HCV, and other blood-borne pathogens in clinical settings. The following Standard Blood and Body Fluid Precautions can eliminate the risk of work exposure to HIV, HBV, and HCV. These guidelines should be used with all clients regardless of known or unknown risk factors. The guidelines for Standard Blood and Body Fluid Precautions include:

1. Students who come into direct contact with the body fluids of clients should wear gloves. This includes: direct client care, handling of soiled linen or lab specimens, etc. The gloves should be changed with each client and hands washed immediately after removing gloves.
2. Masks, protective eye wear, and/or gowns should be worn during all procedures that are likely to generate an exposure event.
 3. Wounds and skin sites that have been in contact with blood or body fluids should be washed with soap and water; mucous membranes should be flushed with water. (No evidence exists that using antiseptics for wound care or expressing fluid by squeezing the wound further reduced the risk for blood-borne pathogen transmission; however, the use of antiseptics is not contraindicated. The application of caustic agents (e.g., bleach) or the injection of antiseptics or disinfectants into the wound is not recommended).
<http://www.cdc.gov/hiv/pdf/guidelines/PrEPguidelines2014.pdf>
4. To prevent needle stick injuries, students should immediately dispose of needles and syringes in an appropriate sharps container. They should NOT recap used needles, purposely bend or break needles or in any way manipulate used syringes. This holds true for scalpels and other sharp disposable items.

5. To minimize the need for mouth-to-mouth resuscitation, ambu bags, barriers or other ventilation devices should be used when available.
6. Students who have exudative lesions or weeping dermatitis should refrain from all direct client care and from handling client equipment until the condition resolves.
7. All students who participate in invasive procedures should wear gloves, gown, mask, and protective eye wear.
8. Students assisting in vaginal deliveries and cesarean sections should wear gloves, gowns, masks, protective eyewear, and footwear.
9. Breast Milk and Saliva
Occupational exposure via breast milk and saliva have not been documented. However, the viruses have been isolated from these secretions and therefore standard precautions are required. Gloves should be used during oral exams. Nurses having extensive exposure to human breast milk should routinely use gloves while handling specimens.
10. Human Tissues and Other Body Fluids
 - a. Standard precautions apply to human tissues and the following fluids: cerebrospinal, peritoneal, synovial, pleural, pericardial, and amniotic fluids.
 - b. Standard precautions apply to feces, nasal secretions, sputum, sweat, tears, urine and vomitus.

Hepatitis B Vaccination

The Hepatitis B vaccination series will be documented upon enrollment in the nursing program. Hepatitis B vaccine will be available to students through Student Health Services. Students are encouraged to inquire about HBV immunization at their place of employment. All students who decline to comply with the HBV requirement shall be advised of their risk and be required to sign the Hepatitis B Vaccination Declination Form. Refusal to comply with the above requirement does not negate future availability of immunization.

Documentation of compliance or refusal shall be included in the student health record in Rhode Island College Health Services. The protocol for standard precautions is introduced to all nursing students during the sophomore year. The protocol is reviewed in junior and senior level nursing courses.

A. Cleaning and Disinfection – Nursing Resource Laboratory

The NRL shall be maintained in a clean and sanitary condition. All equipment and environmental and working surfaces shall be cleaned and decontaminated after contact with blood or other potentially infectious materials. Contaminated work surfaces shall be decontaminated with an appropriate disinfectant, immediately or as soon as feasible, when surfaces are overtly contaminated or after any spill of blood or other potentially infectious materials.

Protective coverings used to cover equipment and environmental surfaces shall be removed and replaced as soon as feasible when they become overtly contaminated. All bins, pails, cans, and similar receptacles intended for reuse which have a reasonable likelihood for becoming contaminated with blood or other potentially infectious materials shall be inspected and decontaminated according to the cleaning schedule and decontaminated immediately or as soon as feasible upon visible contamination. Broken glassware which may be contaminated shall not be picked up directly with the hands. It shall be cleaned up using mechanical means, such as a brush and dust pan, tongs, or forceps.

Contaminated sharps shall be discarded immediately or as soon as feasible in containers that are closable, puncture resistant, leak-proof on sides and bottom and labeled.

During use, containers for contaminated sharps shall be easily accessible to students and located as close as is feasible to the immediate area where sharps are used or can be reasonably anticipated to be found, maintained upright throughout use, and replaced routinely and not be allowed to overfill.

When moving containers of contaminated sharps from the area of use, the containers shall be closed immediately prior to removal or replacement to prevent spillage or protrusion of contents during handling, storage, or transport, and placed in a secondary container if leakage is possible.

Sharps containers shall not be opened, emptied, cleaned manually or handled in any other manner which would expose students to the risk of percutaneous injury. Disposal of all Sharps and Medical Waste shall be in accordance with applicable regulations and Rhode Island College.

B. Laundry Practices

In the event that linen used for practice in the NRL becomes contaminated with blood or other potentially infectious materials, it shall be handled following standard precautions. Contaminated laundry shall be placed and transported in bags or containers labeled or in red bags substituted for labels.

Contaminated laundry shall be handled as little as possible and shall be bagged or containerized at the location where it was used and shall not be sorted or rinsed. Whenever contaminated laundry is wet and presents a reasonable likelihood of soak-through or of leakage from the bag or container, the laundry shall be placed and transported off campus in bags or containers which prevent soak-through or leakage of fluids to the exterior. All students who have contact with contaminated laundry shall wear protective gloves and other appropriate personal protective equipment.

Students who refuse to care for HIV/HBV/HCV Infected Clients

The Rhode Island College School of Nursing believes that professional nursing students have a responsibility to provide care to all clients assigned to them and that refusal to care for an individual with HIV, HBV, or HCV is contrary to the ethics of the nursing profession.

The School of Nursing recognizes that infectious diseases pose considerable psychological as well as physical threats to students and will address any fears, misinformation or prejudices the student may be experiencing by:

1. Providing the most current information on occupational transmission of the viruses.
2. Providing thorough instructions on the ways students can prevent exposure.

Students who have been diagnosed with HIV/HBV/HCV

The following statements summarize the School of Nursing policy regarding HIV-infected students:

1. The School of Nursing will not consider HIV status in the admission decision. The exclusion of people with HIV infection constitutes unwarranted discrimination. An infected individual will be treated in the same manner as any student diagnosed as having any other illness, injury or disability.
2. Students with HIV will be allowed access to clinical, academic, and College-related social activities as their medical condition permits. In the instances where a student is unable to fulfill his/her responsibilities, the School of Nursing will make a reasonable effort, if asked, to accommodate the student. Should a problem arise, the nursing faculty will seek advice according to the current Rhode Island College Handbook of Policies Practices and Regulations.
3. HIV positive students are encouraged to seek competent medical and psychological consultation early in the disease.
4. No specific information about HIV status will be documented in the student's file. Information will not be shared verbally or in writing with anyone unless the student requests so in writing. A student who informs the faculty and/or staff of his/her HIV/HBV/HCV status will be accorded confidentiality by faculty and staff members in whom he or she confides.

5. Students with known immune deficiencies are at an increased risk for hospital-acquired infections. Clinical assignments for these students will be evaluated accordingly.

Exposure Control Plan – Post-Exposure Evaluation and Follow-up

A. Simulation Center/Nursing Resource laboratory

Students exposed to blood or other body fluids in the Nursing Resource Laboratory will follow the following procedures.

In the event of an exposure, the supervising faculty/staff member will initiate the process by reporting the incident to the Dean of Nursing, Director of College Health Services, and the Safety and Security Department (Campus Security Office). If no faculty member is present in the Laboratory, the student is to report the incident to the Department of Nursing Chairperson for appropriate action.

In addition to the above, the supervising faculty member is responsible for completing a Rhode Island College School of Nursing Exposure Incident Report (Appendix I) and submitting it to the Rhode Island College School of Nursing Dean within 24 hours.

The exposed student will be referred to Health Services Office or personal care provider for follow-up medical care, including counseling. The College Insurance Rider provides financial coverage for follow-up.

B. Off-Campus Clinical Experiences

Students exposed to blood or other body fluids during an off campus clinical experience will follow the initial Post Exposure Evaluation and Follow-up Procedure of the respective agency. For follow-up and further testing/intervention, the exposed student will be referred to the Rhode Island College Health Services Office or personal care provider. In addition, the supervising faculty member will initiate the process by reporting the incident to the School of Nursing Dean immediately after the incident. The supervising faculty member is also responsible for completing a Rhode Island College School of Nursing Incident Report (Appendix I) and submitting it to the Rhode Island College School of Nursing Dean within 24 hours. In addition, the supervising faculty member will provide the student with the pertinent sections of the CDC's US Public Health Service Guidelines for the Management of Occupational Exposures to HBV, HCV, and HIV and Recommendations for Post Exposure Prophylaxis.<http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5409a1.htm>

RHODE ISLAND COLLEGE – SCHOOL OF NURSING

EXPOSURE INCIDENT REPORT

Student's Name: _____ Faculty Member: _____

Date: _____ Agency/Location of Exposure: _____

Nursing Course: _____

SUMMARY OF EXPOSURE INCIDENT:

(Describe circumstances of exposure incident and results of immediate follow-up, i.e. blood testing of student/source of contact)

FOLLOW-UP

The Agency representative has informed the student of the results of the medical evaluation and told him/her of any medical conditions which may result from exposure to blood or other potentially

infectious materials which require further evaluation or treatment. A copy of this document has been provided to the student.

Agency Name: _____ Date: _____

Agency Representative Name: _____ Date: _____

I have been given a copy of the CDC, US Public Health Service Guidelines for the Management of Occupational Exposure to HBV, HCV, and HIV and Recommendations for Post exposure Prophylaxis (July 3, 2014)

SIGNATURES:

(Student)

(Date)

(Faculty)

(Date)

Clinical Policies

CARDIOPULMONARY RESUSCITATION (CPR) CERTIFICATION

Students need to present proof of Cardiopulmonary Resuscitation Certification (CPR). CPR Courses are regularly offered on campus by Ocean State Educational Seminars, Inc. (651-5777). Courses are also offered by the American Heart Association (330-1700). The certification that students need is American Heart Association "Basic Life Support Provider".

Students must present evidence of CPR certification at the start of the first clinical course (N223).

BCI

All incoming students must have a Background Criminal Identification (BCI) done through Castle Branch (http://go.castlebranch.com/portal_instructions). The portal link below will give students access to completing this process. portal.castlebranch.com/RH11 . The BCI must be verified by the School of Nursing office prior to the first day of class. Additional requests for background checks may be required by specific clinical sites.

Attendance

Attendance at clinical is mandatory. Absence may jeopardize the student's ability to meet course objectives and satisfactorily pass clinical. Students are required to notify faculty of illness, or extenuating circumstances prior to the clinical experience. Individual faculty will inform students regarding the notification procedure to follow. Since there is no mechanism to make up clinical time, alternate learning experiences may be required by faculty. Assignment of alternate learning experiences does not assure that the student will be able to meet course objectives and/or pass clinical.

Clinical Placements

Clinical learning provides students with the opportunity to carry out nursing care for persons of all ages and in all stages of the health-illness spectrum. The School of Nursing retains the right to place and schedule students in appropriate clinical settings. Although every effort will be made to place all students, it is possible that in any given semester sufficient placements may not be available. Students in clinical courses are responsible for their own transportation to

the clinical area. Attendance at clinical is mandatory. Students are expected to adhere to the policies of the clinical site as well as the School of Nursing policy. Students may be required to prepare the day before clinical by obtaining information at the clinical site.

Student Self-Identification of Risk Factors

Students with any condition such as, but not limited to pregnancy, viral infections, allergies, immune-suppression, surgical wounds, or mobility issues that potentially places them and/or patients at risk in the clinical setting are responsible for informing the instructor of the condition. This information should be discussed with each clinical instructor prior to the start of the semester, or as soon thereafter as the students become aware of the condition. Students who are unable to work due to medical conditions are not allowed to participate in clinical activities until they have received medical clearance.

Student Dress Code

Students in all clinical settings must wear a Rhode Island College name pin. Students must also wear the hospital issued identification badge while in the clinical area, including when they are obtaining clinical assignments. Pictures on badges should not be defaced or obstructed. Lanyards may not be used for identification badges.

Attire Standards

1. Clothing must be clean and neatly pressed. Skin of midriff, chest cleavage, and underclothing must not be exposed or revealed.
2. Denim "blue jean" type attire i.e. pants, skirts, dresses) is unacceptable.
3. Professional footwear should be safe, clean, polished, in good condition, and provide protection from hazards such as heavy objects, chemicals, and/or bodily fluids.
4. Sneakers are not acceptable for professional attire.
5. Shoes must be either black or white.
6. Students will wear maroon scrubs embroidered with "Rhode Island College School of Nursing".
7. White lab coats will have a Rhode Island College School of Nursing patch sewn on the left sleeve 2 inches below the shoulder. (available at Alexander's Uniforms)
8. Attire for specialty clinical sites will be according to agency policy and will be reviewed at the start of the clinical experience by the clinical faculty.

Attire for Non-Clinical days

- Attire must follow all standards of professionalism as previously noted.
- White lab coats must be worn over either maroon scrubs or professional attire, particularly in acute care clinical areas including days when students pick up assignments.
- **Grooming Standards**
- Student attire will be neat and clean at all times.
- Students must be physically clean and free of pervasive body odor, as well as pet, smoke, chemical and other odors offensive to patients and professional colleagues. Faculty members reserve the right to dismiss a student from the clinical area, if in their judgment, the student does not present a professional image.
- Students must avoid use of perfumes, fragrant soap, body lotion or powders since they may create an allergic or offensive reaction by patients or colleagues.
- Fingernails are to be neat, clean, and trimmed to the tip of the finger. Artificial nails are prohibited. Fingernail polish, long fingernails, excessive makeup, jewelry and rings

other than wedding or class rings are not appropriate for the clinical setting.

- Hair should be clean, neat well-groomed and should not represent extremes in color or fashion. Female and male students with long hair will wear their hair pulled back so that it does not fall on the collar, does not impinge on the student's own safety, ability to perform his/her job, or infection control.
- Facial hair should be well groomed, neat and trimmed, beards trimmed to jaw line and mustache trimmed to the lip line.

Adornment Standards

- Artificial fingernail enhancements of any type are not to be worn by students who have direct (physical contact with patients.
- Tattoos, particularly those that cover a large portion of the arm or leg must be covered. Pierced ears, limited to one stud type earring per ear, and small nose studs are permissible. Other visible body piercings, including tongue, are not acceptable and must be removed, covered or replaced with a neutral tone space/retainer when in the clinical setting.
- Head attire is not permissible except for specific religious practices.

Nursing students are prohibited from smoking or using tobacco while in uniform or when representing the School of Nursing

Transporting Patients

Under **NO** circumstances shall students transport patients in any motor vehicle.

Incident Reports in Clinical Settings

If an incident report is indicated in a clinical setting, it will be completed according to agency policy and a report will be submitted to the Department Chairperson immediately, or at least within 24 hours of the incident. The report is signed by the student who was involved and by the faculty member responsible for supervision of the student. The report becomes part of the student's official file.

Clinical Warning Notices

If at any time a student's performance in clinical is considered to be unsatisfactory, the student will be notified with a written warning notice from the clinical instructor.

Once signed by the student (students must sign regardless of agreement), a copy is given to the student and submitted to the Nursing office for distribution to the course leader or specialty coordinator, the appropriate Program Director and the student's advisor. A copy is placed in the student's file.

Student Liability Insurance

Students who are actively enrolled as majors in nursing at Rhode Island College are covered by a Medical Malpractice Policy by the Board of Governors for Higher Education. This should not be confused with the College's low-cost optional illness & accident insurance that provides benefits for any single illness or injury which occurs during the period of September 1 to August 31.

Notification of Illness

If a student is ill and cannot attend clinical, she/he should contact the individual instructor prior to the scheduled meeting time. Make-ups for missed clinical assignments are arranged with individual instructors. For some clinical experiences students will receive instructions to contact the agency as well as the instructor. Consistent with written regulations on class attendance for undergraduate students, the student is reminded that the responsibility for

fulfilling requirements of each class session rests with the individual student. If a student is unable to meet any course requirement an immediate acceptable explanation must be reported to faculty responsible for the course.

Privacy Policy

During clinical rotations, students shall not intentionally be assigned to provide care for any client with whom they are personally acquainted, including members of the Rhode Island College community (i.e., faculty, fellow students, or staff). Should students become aware that they have inadvertently been given such an assignment, they are to notify the instructor or preceptor immediately.

Social Media Policy

HIPAA-Compliant use of Mobile Devices, Social Media and the Internet

The purpose of this policy is to maintain the protection of sensitive and confidential information related to the School of Nursing and to uphold the professional reputation of the School of Nursing and Rhode Island College.

This policy applies to the use of mobile devices, social media and internet communications related to confidential information about the School of Nursing (including the faculty, staff, students, classroom and clinical activities), patients, and (SON) clinical affiliates.

SON students, faculty and staff must always protect individuals' rights to privacy and confidentiality, and communicate sensitive and confidential information in accordance with the *Health Insurance Portability and Accountability Act* (HIPAA) and the Family Educational Rights and Privacy Act (FERPA).

Social media are web-based or mobile technologies used for interactive communication. RICSON encourages responsible use of mobile devices to access electronic information that can be helpful in forming plans of care for patients and for professional communication. Examples of social media include, but are not limited to, collaborative projects (e.g. Wikipedia), blogs and microblogs (e.g. Twitter), content communities (e.g. YouTube), social networking sites (Facebook), virtual game worlds, and virtual social worlds (e.g. Second Life).

Members of the SON community are expected to observe the American Nurses Association's *Principles for Social Networking* (American Nurses Association, 2011 *Navigating the World of Social Media*)

ANA's Principles for Social Networking

- 1. Nurses must not transmit or place online individually identifiable patient information.*
- 2. Nurses must observe ethically prescribed professional patient — nurse boundaries.*
- 3. Nurses should understand that patients, colleagues, institutions, and employers may view postings.*
- 4. Nurses should take advantage of privacy settings and seek to separate personal and professional information online.*
- 5. Should bring content that could harm a patient's privacy, rights, or welfare to the attention of appropriate authorities.*
- 6. Nurses should participate in developing institutional policies governing online conduct.*

The policy requires that all:

- Be aware of the necessity of maintaining professional boundaries while using electronic media.
- Follow HIPAA guidelines at all times. Identifiable information concerning patients/clinical activities must not be posted in any online forum.
- Protect confidential, sensitive and proprietary information. Do not share or post any information related to nurse-patient contact or about the SON.
- Do not post comments on social media sites about patients, clinical facilities, employees of facilities, faculty or other students as these posts violate the individual's right to privacy and may incur liability - even if the posts do not specifically identify individuals.

- Do not use mobile devices to take photos of patients or patient information.
- Use PDAs and other devices only as authorized by faculty and clinical affiliates.
- Have a responsibility to report any breach of confidentiality or privacy to a School of Nursing administrator or faculty member.

Consequences

Violations of patient privacy will be subject to HIPAA and FERPA procedures/guidelines and consequences.

Students who share confidential or unprofessional communication may be subject to disciplinary action, up to and including dismissal from the program. (Approved May 7, 2014)

Compliance Requirements

Prior to beginning clinical agency affiliations, all students need to complete the online Orientation Modules and the facility specific information through the Centralized Clinical Placement (CCP) Registry. Sophomore level students are informed of the process for completing the modules in N223 prior to the beginning of their first off-campus clinical affiliation. Information regarding the process used to access the modules is updated every semester and emailed to all other students prior to the beginning of each semester.

All students complete the following online orientation modules:

Module 1 - Basics of Student Placement

- Student Role & Responsibility
- Patient Rights
- Patient Confidentiality & HIPAA Education
- Detecting and Reporting Abuse
- Workplace Violence
- Safe Patient Handling

Module 2 - Nurse Core Competencies

- Competency Overview
- Patient Centered Care; Providing Population Care
- Safety; National Patient Safety Goals
- Alarm Fatigue
- Communication & Documentation
- Quality Improvement
- Adding Informatics and Technology

Module 3 - Infection Control & Prevention

- OSHA Bloodborne Pathogens Standard
- Human Immunodeficiency Virus
- Hepatitis
- Tuberculosis
- Healthcare-Associated Infections
- Blood &/or Body Fluid Exposure Accidents
- Personal Protective Equipment
- Hand Hygiene

Module 4 - Environment of Care

- Fire & safety

- Electrical Safety
- Medical Waste
- Emergency Codes
- Emergency Preparedness
- Hazardous Communication
- Latex Allergy
- Needlestick or Sharp Injuries

Students affiliating at select agencies also complete the Facility Specific Course/Modules at that time, depending upon the courses and sections for which they are registered. The Common Orientation modules need to be completed once a year.

Selected College Policies

Code of Academic Honesty

The School of Nursing at Rhode Island College recognizes that the nursing profession is based on a standard of honesty and personal and professional integrity. In order to achieve the mission of the College and the School of Nursing and develop the high ethical standards required for nursing practice, academic honesty is an integral part of the nursing program. Students and faculty are jointly responsible for maintaining an honest environment and all must work together to ensure the success of the academic honesty policy. All students within the School of Nursing are expected to maintain the code of academic honesty. This means that all academic work is presented without plagiarism, cheating or unauthorized assistance.

The Goals of the Academic Honesty Policy in the School of Nursing are to:

- Promote a culture of academic honesty within the School of Nursing.
- Increase understanding of acts that are designated as academically dishonest behaviors.
- Maintain the academic reputation of the School of Nursing.
- Clearly define the process related to matters of academic dishonesty.

Violation of the Code of Academic Honesty

Incidents of academic dishonesty will be adjudicated through the College's usual disciplinary process. Specifically, when a faculty member suspects a student has committed academic dishonesty, the faculty member will confront the student and may determine the appropriate action to be taken. Penalties could include repercussions on the assignment/test up through failure for the course. A student who disagrees with the faculty member's decision may appeal to the Board of College Discipline; or a faculty member may elect to send the case immediately to the Board without passing judgment. The Board has a full range of sanctions available to it, from a warning up through suspension or expulsion from the College.

Behaviors that constitute Academic Dishonesty are prohibited. Examples of academic dishonesty include but are not limited to the follow:

(Adopted from Academic Honesty polices from West Hills Community College, University of Maryland Baltimore, School of Nursing; University of Rochester, University of Arkansas/Fayetteville, University of Houston/Clear Lake, University of Michigan, and Rhode Island College Handbook of Policies, Practices and Regulations).

- **Plagiarism** – Any attempt to present someone else's work as one's own, on quizzes, examinations, reports, or term papers, etc., constitutes plagiarism, an act closely analogous to the theft of money or goods to any form of swindling or fraud, and in the academic world, just as deplorable. There are various forms of plagiarism of which the following are most common:

- Word-for-word plagiarism. This includes (a) the submission of another person’s work as one’s own; (b) the submission of work from any source whatever (book, magazine, or newspaper article, unpublished paper, or thesis) without proper acknowledgement by footnote or reference within the text of the paper; (c) the submission of any part of another’s work without proper use of quotation marks.
 - Patchwork plagiarism. This consists of piecing together of unacknowledged phrases and sentences quoted verbatim (or nearly verbatim) from a variety of sources. The mere reshuffling of other people’s words does not constitute “original” work.
 - Unacknowledged paraphrase. It is perfectly legitimate to set forth another author’s facts or ideas in one’s own words, but if one is genuinely indebted to the other author for these facts or ideas, the debt must be acknowledged by footnote or reference within the text of the paper.
- Unauthorized assistance:
 - Using books, notes calculators and technological devices in an unauthorized manner to assist with quizzes, exams or lab work.
 - Copying answers to an exam.
 - Giving or receiving answers to a scheduled exam.
 - Submitting work done by another individual and portraying it as one’s own.
 - Providing false information:
 - Giving false reasons (in advance or after the fact) for failure to complete academic work. This includes, for example, giving false excuses for failure to attend an exam or attend clinical.
 - Falsifying the results of any laboratory or clinical work or fabricating any data or information, including patient related information.
 - Giving false information or testimony in connection with any investigation or hearing under this policy.
 - Presenting previously submitted academic work and portraying it as new material.
 - Multiple Submissions: Submitting for credit, when a student has not been given permission to do so, any work that is the same or substantially the same as work that has been submitted for credit in another course. Many professors allow reworking or building on prior work; however, multiple submissions are permitted only with the prior permission of the instructor(s), and only when the student acknowledges the multiple submission in the work itself.
 - Theft:
 - Procuring unauthorized materials related to academic work such as exams, grade books, and class files.

Faculty and students share the responsibility for upholding the Academic Honesty Policy. The student is expected to report instances of academic dishonesty to the faculty. A faculty member is responsible for confronting a student who violates the code and determining the appropriate action to be taken with respect to the class. If the faculty member recommends action beyond the class, e.g. dismissal or academic probation, the faculty member presents the accusation to the Board of College Discipline and to the Dean of the School of Nursing. A student accused of academic dishonesty by a faculty member has the right to appeal to the Board of College Discipline.

The School of Nursing reserves the right to impose additional penalties when students have been found in violation of the Code of Academic Honesty, including dismissal from the School of Nursing. Such penalties

will be imposed by the Dean in consultation with the faculty member. Students have the right to appeal to the Board of College Discipline.

Any student accused of academic dishonesty with sanctions imposed by the School of Nursing may appeal to the Board of College Discipline. This process is outlined in the College Handbook for students under Article VII Violation of Law and College Discipline.

Cancellation of Classes

Students are informed about cancellation of classes or clinical practice, e.g., snow days, by announcements on local radio stations, communications from individual instructors, or by calling the General College Number 456-9500 or visiting the College website. Calling the School of Nursing office is not appropriate. Students are encouraged to sign up for text alerts through MyRIC Online.

The current *Rhode Island College Student Handbook* contains complete information about policies and rules and can be accessed at <http://www.ric.edu/studentlife/handbook.php>

Simulation Center & Nursing Resource Laboratory

Accreditation

The Rhode Island College School of Nursing's simulation program is accredited by the **Society for Simulation in Healthcare (SSH)** in the areas of **Teaching and Education**.

Location

The Simulation Center & Nursing Resource Laboratory (SCNRL) is located in the Fogarty Life Science Building, School of Nursing and at the Rhode Island Nursing Education Center (RINEC) at 350 Eddy Street at the South Street Landing in Providence.

Environment

RIC and RINEC campuses have several high-fidelity manikins in use and each space is equipped with separate simulation, observation/video/audio and debriefing rooms.

Mission

To prepare students for professional, safe, and equitable nursing practice through innovative, experiential learning in a simulation environment.

Vision

To be a regionally recognized leader of simulation-based learning, research, information and technology to improve healthcare and outcomes.

Experiential Learning using Simulation

Nursing is a profession of practitioners. As nursing faculty we are committed to preparing students to practice the art and science of professional nursing. The Simulation Program at RIC and RINEC plays a vital role in enhancing students' preparedness to practice through a multi-experiential approach that combines simulation educator-directed and independent learning in a simulated setting. Students experience active learning in a safe environment, the rationale

for nursing actions, and correctly and safely practice many of the cognitive and psychomotor skills needed to work with patients and clients to promote, maintain and restore health. The campus spaces also serves as a resource to faculty. Simulation design assistance, multimedia including on-line presentations, videos, models, and computers contribute to faculty development and enhance and facilitate teaching.

Simulation Guidelines for Students

What is simulation?

Simulation is a method of learning that provides the learner an opportunity to practice how to intervene in a real-life patient encounter. Simulations may occur in the classroom with peers using a problem-based case study, in the dorm/home using a computer or web-based program, or in the nursing resource laboratory using either a low fidelity or a high fidelity patient simulator. Simulations provide a safe environment where mistakes can be made without causing harm to a real patient and critical thinking is promoted.

How can you get the most out of simulation?

- Enter into the spirit of the story act as if the patient/problem were real.
- Keep it confidential- don't disclose simulation experiences. This will reinforce the importance of adhering to HIPAA and is an extension of the academic honesty policy.

What does simulation do for me?

- Provides clinical experiences that you might not have
- Decreases clinical performance anxiety
- Develops increased confidence
- Turns mistakes into an opportunity for learning
- Provides opportunities to experience challenging situations in a safe environment.

The SimMan 3G™, ALS™, and SimPad™ Simulators are designed to:

- Enhance training realism, or true "simulation" in teams
- Mimic real life patient care in a controlled and safe environment
- Facilitate learning how to behave in a real life emergency situation

The patient/simulator features, controlled by your instructor, allow you to assess and reassess patient vital signs, manifestations and feedback of your patient such as:

- speaking voice/response
- tears, sweat, drool, nasal and/or ear drainage, cyanosis, and tremors (SimMan3G™ only)
- spontaneous breathing/variable respiratory rate/visible chest rise and fall (SimMan3G™, ALS™, Sim Mom™, Sim Junior™, Laerdal© Baby Sim™ and SimPad™)
- independent right and left lung sounds
- bowel sounds
- heart sounds synchronized with ECG
- blood pressure that can be take automatically, palpated and/or auscultated

- automatic pulses (left brachial, bilateral radial, carotid, dorsalis pedis, posterior tibial and femoral) synchronized with ECG or compressions (SimMan3™, Sim Junior™, and Laerdal © Baby)

Other activities that can be performed on simulator

- external pacing/defibrillation/cardiac monitoring-3 lead ECG monitoring or via defibrillator paddles (SimMan3G™ only)
- insertion of urinary catheter
- injection of medications, evaluation of dose
- insertion of catheter in multi-venous IV arm (right only)
- regulating intravenous fluid administration

Partial Task Trainer Simulators

- Vascular access trainer arms (adult and pediatric)
- Arterial Arm Trainer
- SimScope® computerized stethoscope
- Surgical Models
- Pelvic Models
- Central Line Models
- Pelvic Models
- Urinary Insertion Models

You may experience some degree of stress from the experience due to

- practicing in an unfamiliar setting
- uncertainty of the experience itself
- application of recently learned skills (novice)
- possibility of patient/simulator suffering a negative outcome

What is debriefing?

Debriefing is period of time immediately after the simulation where the learners reflect on their experience, evaluate their performance and set goals for improvement.

Purpose of debrief

- Provide opportunity for valuable, timely feedback
- Provide opportunity for students to evaluate individual and team performance
- Provide opportunity for eye opening experience (deep learning) using video debrief
- Provide time for questions and answers
- Provide time for guidance and coaching
- Ensure that learning objectives have been met
- Ensure that simulation was a positive learning experience
- Handle emotional or psychological issues that arise

General Guidelines

Manikin Etiquette

- Identify with 2 patient identifiers each time.
- Wash hands prior to touching the manikin.
- Wear gloves when working with the manikin.
- Ask for help if uncertain.
- Respectfully treat the manikin as if he/she were a real person.
- Do not do mouth-to-mouth respirations on the manikin.
- Do not use a felt tipped marker, ink pen, acetone, iodine, staining ink or newsprint on the manikins.
- Do not introduce any fluids into the torso area or left (BP) arm on the manikin. However, IV medications can be given in the right arm of the 3G manikin.
- Maintain clinical dress code when working with the manikin.

Simulation and Scenario Guidelines

- Treat the scenario as if it were a real patient interaction.
- Follow quality of life, confidentiality, national patient safety goals and infection control standards.
- Please ask if you need additional equipment. The equipment and monitoring needed for the scenario should be readily available.
- Actively participate in the simulation and provide support and encouragement for those around you.
- Perform as a team. Remember to communicate clearly with one another. Use ISSBAR (Identify Self, Situation, Background, Assessment, and Requests/recommendations) to report information to team members such as providers as needed for patient care.
- Watch and learn if you are asked to play the observer. Formalized observer roles result in vicarious learning as long as the observer learner has direction.
- Fully engage in role that you are given by faculty prior to the onset of scenario.
- Confidentiality is expected of all students. What happens in the simulation lab stays in the simulation lab.

Simulation practice and self-directed learning

Please see www.ric.edu/simlab for a listing of OPEN LAB hours.

Resources

Scholarships

Information about Scholarships is available on the School of Nursing website.

Work Study

The School of Nursing hires students who are eligible for work study. Students may work in the Simulation Center/Nursing Resource Lab/Office. Students interested in this option should contact the SON Administrative Assistant at 456-8014 for information.

Financial Aid

The Office of Student Financial Aid (Building #3 East Campus) at the College administers a program of grants, loans and part-time employment opportunities for students who require financial assistance. Their phone number is 456-8033.

Communication via email

School of Nursing website: www.ric.edu/nursing

The School of Nursing website presents detailed information for students about academic programs, faculty, scholarships, student organizations, alumni, and upcoming events.

Students automatically receive a Rhode Island College email account upon registering for classes.

Information about how to log on to your student email account is available on the

Rhode Island College website at www.ric.edu/uss/naccounts_students.php. RIC email accounts will be used

as an official form of notification to RIC students. Students are encouraged to check email frequently, since messages may be sent by advisers and/or instructors and other campus officials.

Bulletin Boards

The official School of Nursing bulletin boards are located in the hallway on the one-hundred level of the Fogarty Life Science Building near FLS 145 and at the Nursing Education Center (NEC) in the 2nd floor student lounge. Official notices of meetings and events are posted on these boards. The bulletin boards located in the FLS Student Lounge are used for notices and items of interest to students. These are allocated to the Student Advisory Committee, the Student Nurses' Association and one is used to post local employment opportunities. Students and faculty post items at their discretion on these bulletin boards. No notices are to be posted on corridor walls. Electronic bulletin boards are also available in these locations as well.

College Catalog and Student Handbook

The College Catalog 2017-2018 and The Rhode Island College Student Handbook are

important sources of information for students. These publications may be obtained from the

College's website: www.ric.edu. The Rhode Island College Manual of Academic Policies & Procedures can be accessed at: <http://www.ric.edu/academics/Documents/AcademicPoliciesProceduresrev8-18.pdf>

Additional Resources:

The Writing Center

Adams Library Lower Level

456-8141

The Counseling Center	Browne Hall 1 st flr	456-8094
Office of Academic Support and Information Services (OASIS)	Adams Library Lower Level	456-8083
Learning for Life	Adams Library Lower Level	456-6320
Veterans Resource Center	Building 5 Lower Level	456-8449

Awards

Nursing Faculty Award for Outstanding Scholarly Achievement

The Nursing Faculty Award for Outstanding Scholarly Achievement is given to one basic baccalaureate and one graduating Registered Nurse student in each graduating class.

Nursing Faculty Award for Outstanding Service

The Nursing Faculty Award for Outstanding Service to the School of Nursing, the College and/or community is given to one graduate in each graduating class.

The committee overseeing awards seeks nominations from faculty and senior students. After a review of each nominee's application, the faculty selects the recipients for the Scholarly Achievement and Service Awards based on specific criteria. Award recipients receive an award at a graduation event and their names are added to the plaque in the Nursing Lounge.

Student Organizations/Committees

Student Nurses' Association

The Rhode Island College Student Nurses' Association is a group comprised of members of the Rhode Island College Community who are interested in Nursing. The purpose of the group is to inform the student body of the nature of professional nursing, to provide a forum for investigation of issues in health care, and to speak for better health in the College community. The group functions according to provisions in its constitution and is supported by the Student Parliament of the College.

National Student Nurses' Association

The National Student Nurses' Association (NSNA) is a pre-professional student nurse organization. Rhode Island College's student nurse association (RICSNA) became an established chapter in the spring of 1987. Any student who is a Nursing IM or nursing major is eligible for membership to NSNA.

Sigma Theta Tau International – International Honor Society of Nursing

Sigma Theta Tau, Inc., the International Honor Society of Nursing, has established Delta Upsilon Chapter-at-Large with the University of Rhode Island, Rhode Island College and Salve Regina University. The purposes of Sigma Theta Tau are to: recognize superior achievement and scholarship; recognize the development of leadership qualities; foster high professional standards; encourage creative work; and strengthen commitment to the ideals and purposes of the profession.

Candidates shall be elected from students who have completed at least one-half of the required nursing component of the baccalaureate curriculum. Candidates shall have a grade average of at least 3.0 on a four point scale and shall rank not lower than the highest 35% of their class in scholarship.

Induction takes place in the spring of the year. Students who are eligible will be notified and invited to apply for membership early in the spring semester.

Student Advisory Committee

The Student Advisory Committee membership shall consist of:

- 1) Student Nurses Association President
- 2) R.I.C. National Student Nursing Association President
- 3) Parliament representative
- 4) Four members-one each from the sophomore, junior, senior level and one R.N. student

The functions of the Student Advisory Committee shall be to:

- 1) Provide ongoing communication between the entire nursing student body and faculty.
- 2) Actively solicit student input on matters brought to SAC by the Chairperson and Dean.
- 3) Relay issues and/or concerns of the nursing students to the Chairperson and Dean.
and in turn inform the nursing students of the results or outcome.
- 4) Promote involvement of nursing students in professional and community organizations.
- 5) Foster an increased sense of responsibility among the nursing student body in academic, programmatic and professional matters.

School of Nursing Committee Participation

Students are invited to participate on committees at the beginning of each academic year.

***In addition to the content of this undergraduate handbook, as a student, you are subject to any and all agreements/contractual terms of all placements.**