



# RHODE ISLAND COLLEGE

*Welcomes You and Your Family!*

We are excited to meet you on Friday, August 23<sup>rd</sup>.

A-L 9:00am to 12:00pm

M-Z 1:00pm to 4:00pm

Please go directly to PENFIELD HALL

We hope to make the move-in process to the halls an easy transition. We have designated specific routes for each building in order to expedite the process.

***Highly Recommend*** – Please verify your Hall and Room number in MyHousing.  
*Use tape and label all boxes, bags, and items with your Hall and Room Number.  
If an item gets misplaced it will make it easier to return.*

**We recommend residents bring 2 helpers for move-in.**

Please **PRINT** the Hall drop off zone pass and place on your dashboard (page 2).

All vehicles must have a pass on their dashboards on Move-in day.

Please review your individual hall check-in instructions on the map (page 3).

**When you Arrive on-campus....**

### **Resident**

- While your helpers are in the drop-zone vehicle line, the Resident should walk directly to the check-in table in their hall lounge with their Student ID. You will fill out your emergency contract card, please have this information ready.
- Each resident must individually check-in with a Resident Assistant. There may be a line, please be patient. Please, do not leave the check-in area until you are called.
- You will be escorted to your room and the Resident Assistant will unlock your door. You will be given a Room Condition Report to review and sign, and will complete any additional paperwork with the Resident Assistant before they give you your keys.
- Once you have your keys in hand, please find your helpers to start moving your belongings inside.
- Please verify your vehicle(s) have been moved to an open parking lot if unloaded.

### **All Helpers**

- The helpers should remain with the vehicle and get in line for the drop off zone.
- Please have your helpers unload the vehicle in the space designated by our traffic crew. Please do not walk away from your vehicle.
- Please have one helper stay with the belongings while the driver moves the vehicle to an open parking lot (orange squares on attached) map.
- There will be move-in crew available to help get your items into the building.

Please use the stairs for move-in.

Due to the high level of demand, elevator use is reserved for carts and medical necessity.

**Print and Place on Driver's Side of Dashboard**

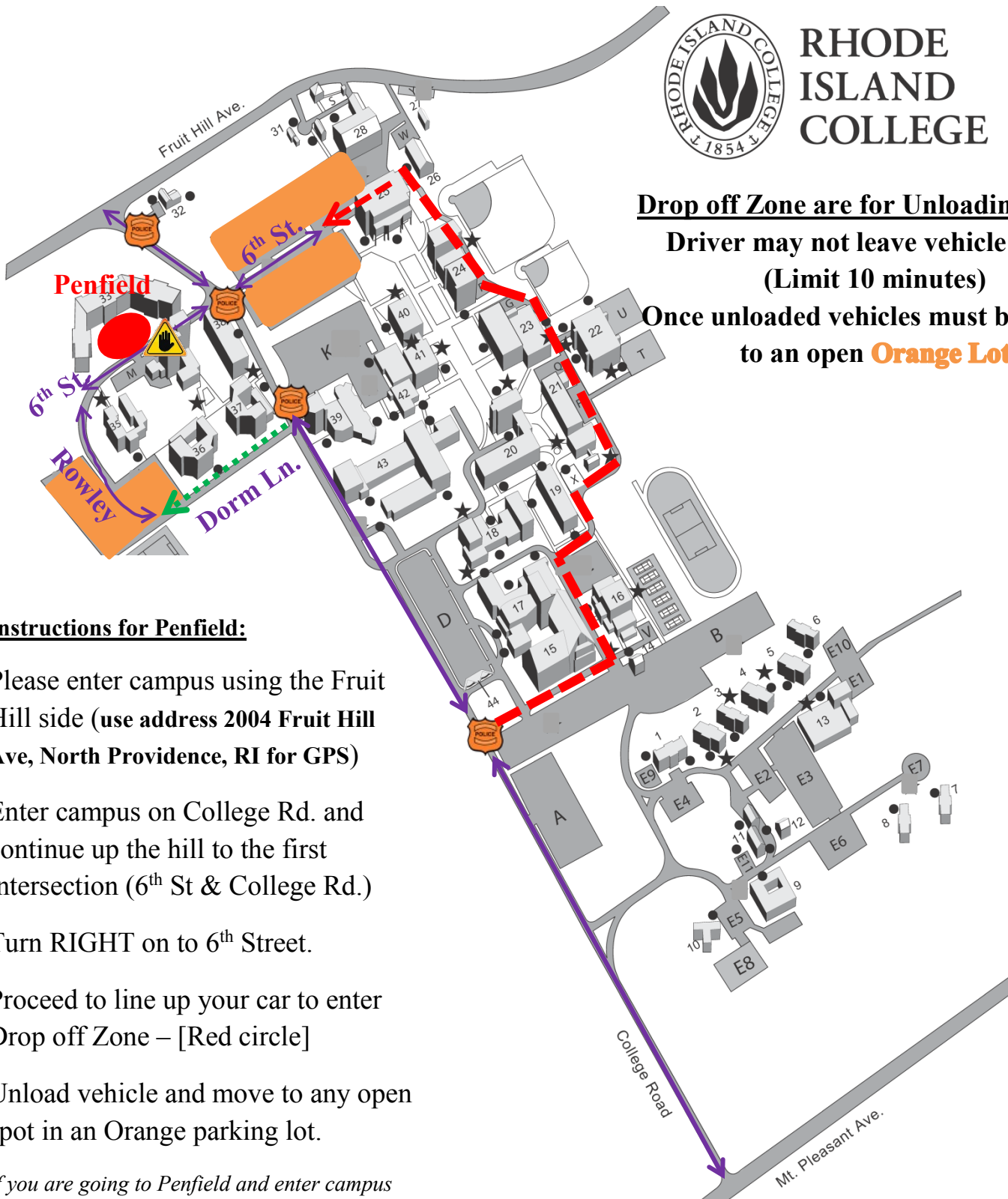


**VALID AUGUST 23, 2019 ONLY**



**RHODE  
ISLAND  
COLLEGE**

**Drop off Zone are for Unloading Only –**  
**Driver may not leave vehicle alone.**  
**(Limit 10 minutes)**  
**Once unloaded vehicles must be moved**  
**to an open **Orange Lot****



**Instructions for Penfield:**

Please enter campus using the Fruit Hill side (use address 2004 Fruit Hill Ave, North Providence, RI for GPS)

Enter campus on College Rd. and continue up the hill to the first intersection (6<sup>th</sup> St & College Rd.)

Turn **RIGHT** on to 6<sup>th</sup> Street.

Proceed to line up your car to enter Drop off Zone – [Red circle]

Unload vehicle and move to any open spot in an Orange parking lot.

*If you are going to Penfield and enter campus by the Mt. Pleasant Ave side, you will be directed around the backside of campus (Red dashed line)*

**Map Key:**

- |                |                          |         |
|----------------|--------------------------|---------|
| Two-Way        | One Way                  | One Way |
| Police Officer | Traffic Security         |         |
| Parking Lot    | Drop off zone (Penfield) |         |