

Supporting Meaningful Employment Training Series

A Person-Centered Approach to Career Planning, Job Development and Retention

ACRE Approved



The Supporting Meaningful Employment (SME) Training Series includes 12 modules and corresponding field work assignments to meet ACRE Certificate requirements. Each module is 3.5 hours of training. Participants can opt to register for the full SME ACRE approved series or to register for one of the “mini-series” with a focus on a single skill area—*Vocational Assessment and Employment Planning, Job Development, and Job Retention and Coaching*. Completion of all 12 modules is strongly encouraged to ensure employment professionals are knowledgeable and skilled in all areas of community employment services. Full details and requirements are provided on the Sherlock Center website.

OPEN TO SCHOOL PERSONNEL AND PROVIDER ORGANIZATION STAFF AND SELF-DIRECTED SUPPORTS STAFF.

REGISTRATION

FEES: Sessions are offered free of charge to participants working in a RI public school district and for a RI organization, which includes Self-Directed Support staff/representatives.

Fees apply for participants working for out-of-state organizations/locations. The full ACRE Series is \$500; Mini-Certificate sessions are \$200 per certificate. Refunds will only be issued for registrations cancelled at least one week prior to the first session for which you are registered. Registrations are transferable to other members of your organization.

Complete details including module descriptions, session dates, and a link to the registration form are available from the Sherlock Center website at www.sherlockcenter.org. Follow the link to “Supporting Meaningful Employment Training Series” from the main menu. Registration deadlines vary depending on the session of interest.

Questions?

If you need help or have questions regarding registration, please contact Elaine Sollecito at esollecito@ric.edu or call (401) 456-2764. If you have questions regarding the training, contact Vicki Ferrara.



Build an ACRE! SESSION MODULES

- Module 1:** Foundations in Community Employment Services and Supports
- Module 2:** Work Incentives to Support Employment and Retention
- Module 3:** Vocational Assessment I - Getting to Know the Job Seeker
- Module 4:** Vocational Assessment II - Person-Centered Employment Planning - the process
- Module 5:** Vocational Assessment III - Strategies for Community Exploration & Individualized Job Search Planning
- Module 6:** Employment Law, Americans with Disabilities Act (ADA), and Disability Disclosure
- Module 7:** Job Development I - Job Search Practices to Support Meaningful Employment
- Module 8:** Job Development II - Employer Assessment and Individualized Approach to a Job Match
- Module 9:** Job Development III - Employer Relationships and Negotiations
- Module 10:** Job Retention and Coaching I - Foundations in Job Retention Success
- Module 11:** Job Retention and Coaching II - Teaching the Job - Task Analysis and Systematic Instruction
- Module 12:** Job Retention and Coaching III - Fading Support, Quality Services and Career Development



Supporting Meaningful Employment Training Series Training Schedule Summer 2019

Registration available from the Sherlock Center website at www.sherlockcenter.org.

ACRE Certificate Options

SME Full Day Series		THURSDAYS, 8:30 AM - 4:15 PM, Includes 45 minutes for lunch
Location: Sherlock Center, RI College, Providence RI		Registration Deadline: May 31, 2019
OPTION 1:	Time	Topics
June 13	8:30 AM - 12:00 PM	MODULE 1: Foundations in Community Employment Services and Supports
	12:45 - 4:15 PM	MODULE 3: Vocational Assessment I - Getting to Know the Job Seeker
June 20	8:30 AM - 12:00 PM	MODULE 6: Employment Law, Americans with Disabilities Act
	12:45 - 4:15 PM	MODULE 4: Vocational Assessment II - Person-Centered Employment Planning Process
June 27	8:30 AM - 12:00 PM	MODULE 10: Job Retention and Coaching I - Foundations in Job Retention Success
	12:45 - 4:15 PM	MODULE 5: Vocational Assessment III - Strategies for Community Exploration & Individualized Job Search Planning
July 11	8:30 AM - 12:00 PM	MODULE 11: Job Retention and Coaching II - Teaching the Job-Task Analysis and Systematic Instruction
	12:45 - 4:15 PM	MODULE 2: Work Incentives to Support Employment and Retention
July 18	8:30 AM - 12:00 PM	MODULE 12: Job Retention and Coaching III - Fading Support, Quality Services and Career Development
	12:45 - 4:15 PM	MODULE 7: Job Development I - Job Search Practices to Support Meaningful Employment
July 25	8:30 AM - 12:00 PM	MODULE 8: Job Development II - Employer Assessment and Individualized Approach to a Job Match
	12:45 - 4:15 PM	MODULE 9: Job Development III - Employer Relationships and Negotiations



Paul V. Sherlock Center on Disabilities / RI College, 600 Mt. Pleasant Avenue, Providence, RI 02908
 Voice: 401-456-8072 | TTY: Via RI Relay at 711 or (800) 745-5555 | www.sherlockcenter.org

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Vocational Assessment & Employment Planning Mini Certificate - THURSDAY Session		
Location: Sherlock Center, RI College, Providence, RI		Registration Deadline: May 31, 2019
Date	Time	Topic
June 13	8:30 AM - 12:00 PM	MODULE 1: Foundations in Community Employment Services and Supports
	12:45 - 4:15 PM	MODULE 3: Vocational Assessment I - Getting to Know the Job Seeker
June 20	12:45 - 4:15 PM	MODULE 4: Vocational Assessment II - Person-Centered Employment Planning Process
July 11	12:45 - 4:15 PM	MODULE 2: Work Incentives to Support Employment and Retention
June 27	12:45 - 4:15 PM	MODULE 5: Vocational Assessment III - Strategies for Community Exploration & Individualized Job Search Planning
Job Development Mini Certificate - THURSDAY Session at Sherlock Center, RI College, Providence, RI		Registration Deadline: May 31, 2019
Date	Time	Topic
June 13	8:30 AM - 12:00 PM	MODULE 1: Foundations in Community Employment Services and Supports
June 20	8:30 AM - 12:00 PM	MODULE 6: Employment Law, Americans with Disabilities Act (ADA), and Disability Disclosure
July 18	12:45 - 4:15 PM	MODULE 7: Job Development I - Job Search practices to Support Meaningful Employment
July 25	8:30 AM - 12:00 PM	MODULE 8: Job Development II - Employer Assessment and Individualized Approach to a Job Match
	12:45 - 4:15 PM	MODULE 9: Job Development III - Employer Relationships and Negotiations
Job Retention & Coaching Mini Certificate - THURSDAY Session at Sherlock Center, RI College, Providence		Registration Deadline: May 31, 2019
Date	Time	Topic
June 13	8:30 AM - 12:00 PM	MODULE 1: Foundations in Community Employment Services and Supports
June 20	8:30 AM - 12:00 PM	MODULE 6: Employment Law, Americans with Disabilities Act (ADA), and Disability Disclosure
June 27	8:30 AM - 12:00 PM	MODULE 10: Job Retention and Coaching I - Foundations in Job Retention Success
July 11	8:30 AM - 12:00 PM	MODULE 11: Job Retention and Coaching II - Teaching the Job-Task Analysis and Systematic Instruction
July 18	8:30 AM - 12:00 PM	MODULE 12: Job Retention and Coaching III - Fading Support, Quality Services and Career Development
Job Retention & Coaching Mini Certificate - WEDNESDAY AFTERNOONS		
Location: COMMUNITY PROVIDER NETWORK RI (CPNRI) 110 Jefferson Blvd., Warwick		Registration Deadline: May 1, 2019
Date	Time	Topic
May 8	1:00 - 4:30 PM	MODULE 1: Foundations in Community Employment Services and Supports
May 15	1:00 - 4:30 PM	MODULE 6: Employment Law, Americans with Disabilities Act (ADA), and Disability Disclosure
May 22	1:00 - 4:30 PM	MODULE 10: Job Retention and Coaching I - Foundations in Job Retention Success
May 29	1:00 - 4:30 PM	MODULE 11: Job Retention and Coaching II - Teaching the Job-Task Analysis and Systematic Instruction
June 5	1:00 - 4:30 PM	MODULE 12: Job Retention and Coaching III - Fading Support, Quality Services, and Career Development



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MAKE-UP MODULES 1-12			
Registration Deadline: One week prior			
Note: For afternoon sessions, plan to arrive 15 minutes prior to the start for the session. Attendees might be joining a day-long session already in progress.			
Date	Time	Where	Topic
June 7	8:30 AM - 12:00 PM	Sherlock Center	MODULE 1: Foundations in Community Employment Services and Supports
June 21	12:45 - 4:15 PM	Sherlock Center	MODULE 2: Work Incentives to Support Employment and Retention
June 7	12:45 - 4:15 PM	Sherlock Center	MODULE 3: Vocational Assessment I - Getting to Know the Job Seeker
June 14	12:45 - 4:15 PM	Sherlock Center	MODULE 4: Vocational Assessment II - Person-Centered Employment Planning Process
June 21	12:45 - 4:15 PM	Sherlock Center	MODULE 5: Vocational Assessment III-Strategies for community Exploration & Individualized Job Search Planning
June 14	8:30 AM - 12:00 PM	Sherlock Center	MODULE 6: Employment Law, Americans with Disabilities Act (ADA), and Disability Disclosure
July 12	12:45 - 4:15 PM	Sherlock Center	MODULE 7: Job Development I - Job Search practices to Support Meaningful Employment
July 19	8:30 AM - 12:00 PM	Sherlock Center	MODULE 8: Job Development II - Employer Assessment and Individualized Approach to a Job Match
July 19	12:45 - 4:15 PM	Sherlock Center	MODULE 9: Job Development III - Employer Relationships and Negotiations
June 28	8:30 AM - 12:00 PM	Sherlock Center	MODULE 10: Job Retention and Coaching II - Foundations in Job Retention Success
June 28	8:30 AM - 12:00 PM	Sherlock Center	MODULE 11: Job Retention and Coaching II - Teaching the Job-Task Analysis and Systematic Instruction
July 12	8:30 AM - 12:00 PM	Sherlock Center	MODULE 12: Job Retention and Coaching III - Fading Support, Quality Services and Career Development



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