



RHODE ISLAND COLLEGE

PAUL V. SHERLOCK CENTER
ON DISABILITIES

Submitting a Request for Extended School Year Services

Please follow the steps outlined below when submitting a request for ESY services.

1. Obtain a request for by downloading it from the Paul V. Sherlock Center on Disabilities website located at www.sherlockcenter.org. Click the link for RI Vision and Education Services Program from the main menu.
2. Complete the request form.
3. Submit requests by May 15th of the current school year by mail to:

Kathy Greenwell
Paul V. Sherlock Center on Disabilities
Rhode Island College
600 Mount Pleasant Avenue
Providence, Rhode Island 02908
4. Requests may also be submitted via fax at 401-456-8150



**Request for Extended School Year Services
RIVESP**

Date of Request _____/_____/_____

The _____ school department requests Extended School Year (ESY) services for _____.

_____ Teacher of Students with Visual Impairments
_____ hours per day x _____ days per week x _____ weeks
_____ other: _____

_____ Certified Orientation and Mobility Specialist
_____ hours per day x _____ days per week x _____ weeks
_____ other: _____

LEA Representative Signature

Date

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RIVESP office use only

Case assigned to: _____