



**PAUL V. SHERLOCK
CENTER ON DISABILITIES**
Promoting Membership in School, Work and Community
FEINSTEIN SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT

Rhode Island Early Intervention Certificate Program Overview and Process

1. Purpose

The purpose of this new option is to recognize, systematically document, and increase workforce capacity for the RI system through the creation of a process to promote Level 1 staff to Level 2 status. The process consists of the development and approval of an EI portfolio by the EI Certificate Advisory Committee. Expectations of the EI portfolio will be based on the RI Early Intervention Competencies. This process has been approved by the Executive Office of Health and Human Services and the State's Part C Coordinator.

2. Requirements for applicants

All applicants for the Certificate process must have the following qualifications:

- 2 years working in RI EI
 - (if EI experience from another state, must have at least 1 year of EI in RI)
- Bachelor's degree in a related field
- Commitment from her/his EI agency administration

3. Application process

Application forms and directions are available on the Paul V. Sherlock website.

4. Portfolio process

Once an application is submitted, it will be reviewed by the Advisory Committee and the applicant will be contacted within 30 days. After being assigned an advisor, an individualized plan will be created for the applicant. Meetings will be scheduled as often as needed to review documentation and provide information to the applicant. Coursework may be required or should have been completed during the past 10 years. Other relevant professional development activities should be done within the past 5 years. It is expected that this portfolio process should be completed within 2 years.

As with all decisions relating to portfolio requirements and approval, final decisions will be made by the Advisory Committee. If, at any time, there is a large pool of qualified applicants, the Advisory Committee will prioritize the selection by seniority. For questions contact Leslie Bobrowski, the RI Early Intervention Technical Assistance Coordinator @ lbobrowski@ric.edu

