

BSW Student/Field Instructor Learning Contract

First Semester Placement (Spring semester, Junior year)

Student's Name: _____ Date: _____

Agency: _____

Agency Address: _____

Agency Telephone No. _____

Field Instructor's Name: _____

Field Instructor's Title: _____

Field Instructor's E-mail: _____

Faculty Liaison: _____

Students are required to perform an 8-hour per week placement for 10 weeks, totaling 80 hours in the junior semester. (In their senior year, students will return for two additional semesters of 15 weeks per semester/16-hours per week.)

The following are the objectives for the junior semester

Our expectations are that students will:

Student will participate in the following activities to meet the objective:

1. Demonstrate the ability to engage with clients and constituents.	
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2. Demonstrate professional work habits, collegiality and time management.	
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3. Identify ethical issues and dilemmas related to social work practice that arise in this setting.	
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4. Demonstrate awareness of cultural differences in social work practice that arise in this setting.	
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5. Develop understanding of an agency, its mission, policies and structure.	
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Our expectations are that students will:

Student will participate in the following activities to meet the objective:

6. Become aware of agency record keeping practices.	
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7. Demonstrate self-awareness and the ability to reflect on self-presentation.	
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8. Develop an understanding of the relationship between social policy and agency practice.	
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9. Become aware of the processes of changing individuals, families, communities and social policies.	
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We have discussed the BSW learning contract objectives and the activities that will meet those objectives.

Yes _____ No _____

We have discussed the expectations of the intern regarding illness, holidays, personal time, make-up for lost time, notification and coverage during absences.

Yes _____ No _____

We have discussed the agency's policies on worker safety and how the intern will handle client emergencies or other emergencies while on agency property.

Yes _____ No _____

Student signature: _____ Date: _____

Field Instructor signature: _____ Date: _____

Faculty Liaison signature: _____ Date: _____