

MSW I Application to Field Placement

Instructions

1. Complete the following form & provide answers to the best of your knowledge. All information provided is used in planning & confirming your field placement.
2. Submit a current resume & a general cover letter (addressed: To Whom it May Concern) to the field office with this application.
3. Schedule an interview with the Director of Field Education.
4. Attend your interview, or reschedule if problems arise.

{NO INTERVIEW CAN BE SCHEDULED WITHOUT APPROVAL OF THE DIRECTOR}

Please print or type all information

Name _____ Date _____

Address _____

Telephone # (home) _____ (work) _____

E-Mail _____

Strengths *(please briefly state the skills, experience, or strengths you feel you possess)*

Learning Needs *(briefly state the challenges you will have & skills you need to learn)*

Type of agency setting & population preferences

Agency Setting: (check all that apply) Agency-Based (work done in-house, outpatient basis) Community-Based (work done out in community) Residential (housing program)

Population: (check all that apply) Medical/Health Mental Health Substance Abuse
 Corrections Aging/Geriatric Children
 Adolescents Physically Disabled Women
 Developmentally Disabled Gay/Lesbian/Transgender
 Homelessness/Housing Other (specify) _____

***General Information *** (information provided will not preclude a placement, but may place a limit on specific type of placement available)

- Do you speak a language other than English? no yes
(specify) _____
- Have you applied for financial aid? no yes
(note: you **can not** get federal work study/financial aid if you do your placement where you work, or a for-profit agency)
- Will you be working during field? no yes How many hours per week _____
- Do you have a registered, insured car? no yes
- Have you ever been convicted of a crime? no yes
- Have you ever been investigated by DCYF/DSS? no yes
- Do you have a disability that should be considered in placement? no yes
(to have reasonable accommodations made under the ADA you need to register your disability needs with The Office of Student Life)
- If you have any agencies or client populations you would **not** wish to work with, please indicate them and why this is so:

Availability: Are you available for placement during the work day, 16 hours per week?

Yes No

If not please indicate your available hours below.

Monday _____ to _____ Tuesday _____ to _____ Wednesday _____ to _____

Thursday _____ to _____ Friday _____ to _____ Saturday _____ to _____ Sunday _____ to _____