7 Quick Tips Most People Ask For
You will see the below screens when you open Skype for Business for the first time.
Welcome - Skype for Business

Sign in

Sign-in address:
royce.freeland@cornoscc.com

Use the sign-in address for your organization - not a Skype Name or Microsoft Account

Learn More

Password:

[ ] Save my password

Sign in as:
First things first

Be sure to sign in with your organization credentials, not your Skype Name or Microsoft Account.

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Welcome - Skype for Business

Reach people faster

Use the search box to find people in your organization or who use Skype. To keep them handy, right-click them and choose Add to Contacts List.
Keep it short with an instant message

Double-click someone in the Contacts list and start typing. Yes, it’s really that simple.
Got a lot to say? Give someone a call.

Hover over someone in the Contacts list and click the Call button. (Look for that Call button in other places, too.)
Add the personal touch with a video call

Click the Video button while in an IM or call (or even from the Contact's list). We'll give you a preview so you know you'll look your best.
Get together online. It’s cheaper than flying.

Schedule a Skype meeting from your Outlook calendar.
Share with the group to get the job done

From any conversation, click the Present button to show your desktop or a PowerPoint presentation.