

Study Abroad Fund Application

Rhode Island College Foundation Ridgway F. Shinn Jr. Study Abroad Fund



Guidelines and Procedures

In September 1987 the Board of Directors of the Rhode Island College Foundation approved the following statement to describe the criteria to be used in selecting recipients for awards from the Ridgway F. Shinn Jr. Study Abroad Fund. Applicants should consider the following criteria in shaping proposals:

1. Applications for this competitive scholarship may be submitted to the Awards Committee by any undergraduate student in any field of study who has a 2.5 cumulative GPA. Students who have completed a bachelor's degree and returned for a second degree or certificate program are not eligible. Applicants will have completed 30 credit hours at Rhode Island College by the time they apply. Please note, transfer students who will have earned 30 credits hours at Rhode Island College by the end of the semester in which the proposal has been submitted are also eligible to apply. Students must return to campus for at least one semester after their study abroad. The study abroad experience may be no less than twelve weeks and no more than two years. There is no set amount for the scholarship. The awards depend on the number of students competing, the quality of their proposals, and the amount of money available to the Awards Committee in a given year.
2. Applications will be due in the Department of History, Gaige Hall 206 on February 1st or if it falls on a weekend, the subsequent Monday.
3. Students would be well advised to consult with the Director of Study Abroad at Rhode Island College and also with faculty members in their principal field of study as they develop a proposal. Students should also consult their department's Shinn Liaison for further information.
4. The application includes:
 - a. A statement of rationale with an indication of how the proposal relates to the student's field(s) of interest or study at Rhode Island College. This consists of a separate 2-3 page document and a summary thereof in the application itself.
 - b. A specific plan for a minimum of three months and a maximum of twenty-four months of study abroad.
 - c. Website information about intended program or place of study.
 - d. Three letters of recommendation from faculty at Rhode Island College.
 - e. An estimated budget that indicates the specific request from this fund and the source or sources for the balance of the projected expenses for the study abroad experience. (Be advised that Shinn Fund scholarships can only partially fund a study abroad experience.)
 - f. Authorization to obtain a copy of the applicant's transcript, financial aid applications and records, academic integrity record, and disciplinary record.
5. Students must be available in February for an interview with the Awards Committee.
6. If accepted for a Shinn Fund Study Abroad Award, students must sign a "Shinn Scholar Agreement" document which delineates the individual's responsibilities to the Shinn Committee during and subsequent to the study abroad experience.



Rhode Island College
Providence, Rhode Island
02908-1991

Authorization

- I grant permission to the Awards Committee to obtain a copy of my transcript.
- I grant permission to the Awards Committee to check my financial aid applications and records.
- I grant permission to the Awards Committee to obtain a copy of my academic integrity record.
- I grant permission to the Awards Committee to consult with the Dean of Students about my disciplinary record.

Signature of applicant

Date

Personal Information

Student ID

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Date of application _____

Date received _____

Name _____
Last First Middle Initial

Home mailing address _____
No./Street

City/Town State Zip Code

Telephone Numbers (Home & Cell) E-mail Addresses (RIC & Private)

Parents'/Guardians' Name/s: _____

Parents'/Guardians' Home Address/es: _____

Parents'/Guardians' Phone Number/s: _____

Major/minor/concentration of study _____

Credit hours completed _____ G.P.A. _____ Anticipated date of graduation _____

The Proposal

1. *Description of Proposal:* Please write an essay in which you describe what it is you propose to do and **attach it** to this application. Your proposal must include clear responses to the following:

Define what you intend to do. What are its principal purposes? How did you become interested in this? How does this relate to your interests and/or fields of study? How does this relate to your major or minor or concentration? Where, when, and how will you undertake to carry out this proposal? Have you made preliminary inquiries as to available programs that correspond with your intent? What is the calendar and is it workable with your completion of degree requirements and/or graduation plans? Will this proposal require you to have a facility in a language other than English? If so, do you have that competence?

2. If you already have selected courses to attend as part of the study abroad experience, please get Course Authorization forms signed by the respective department chairs and then turn them in to the Director of Study Abroad. These will be forwarded to the Records Office in order that you receive appropriate credit for the courses taken as part of the study abroad experience

Budget

In developing this budget, be certain to consult with the Office of Student Financial Aid at Rhode Island College. Also, you should consider your normal semester's or term's or year's tuition as the base which you would usually be expected to fund. You should provide as much documentation as possible to support the budget.

Expenses

Transportation (round-trip air)	\$ _____
Tuition fees.....	\$ _____
Visas (if needed)	\$ _____
Local bus/transport (related to proposal)	\$ _____
Travel inside country (related to proposal).....	\$ _____
Housing/lodging	\$ _____
Board/food.....	\$ _____
Materials/books	\$ _____
Miscellaneous (specify).....	\$ _____
Clothing/laundry	\$ _____
Total estimated expenses.....	\$ _____

Anticipated Income

Students are expected to participate in the expenses related to study abroad.

Savings available (as of departure).....	\$ _____
Scholarships.....	\$ _____
Financial aid package	\$ _____
Parents' participation.....	\$ _____
Other	\$ _____
Subtotal.....	\$ _____
Amount requested from ShinnStudy Abroad Fund	\$ _____
Total estimated income	\$ _____

The undersigned acknowledges the application is complete

Shinn Liaison

Date

Shinn Study Abroad Fund Application Form Check List

All Shinn Study Abroad Fund applicants MUST consult with their department's Shinn Liaison to have this document filled out and signed. This ensures that the Shinn Study Abroad Fund Awards Sub-Committee receives complete applications on the February 1st submission date. This will prevent rejection of the application based on technicalities.

Requirements for the Shinn Application

Information Present

Authorization/Signature of Applicant	<input type="checkbox"/>
Personal Information	<input type="checkbox"/>
Complete Proposal attached to the Application Form	<input type="checkbox"/>
Summary of the Proposal	<input type="checkbox"/>
Letters of Recommendation (sent directly to Chair of Awards Sub-Committee)	<input type="checkbox"/>
Names of Individuals Writing Letters of Recommendation	<input type="checkbox"/>
Calendar	<input type="checkbox"/>
Budget (as complete and accurate as possible)	<input type="checkbox"/>

Shinn Liaison Name: _____

Signature of Shinn Liaison: _____

Student Name: _____

Student's Signature: _____

Date Completed: _____