1. First, make sure the document camera is on – the power button should be lit up.
2. Once the document camera is set, the image of the item on the document camera will also appear on the Crestron screen.

**Split Screen**

3. To show two screens at once (Split Screen) push the menu button and scroll down to Split Screen.
4. Note: To use this feature, make sure the USB is not connected.

5. The screen is divided into two sections. The right side is the live image (currently being shown on the document camera.) The left side is made up of previously captured images.
6. On the right side, one can demonstrate a procedure taking place in real time.

7. Images chosen on the left side can be moved by clicking the right and left arrows (located on the zoom shuttle)
8. You can also choose to have a picture in picture (PIP). Go to menu and choose PIP, then determine where you would like to place it (Lower Left, Upper Left, etc.)

9. The picture appears in the selected corner.
Presenter - AVERBOX

10. Another interesting function of the AverMedia document camera is the Averbox. To turn this feature on, go to Menu, then scroll down to Presenter. Click on Averbox until it says On.

11. Increase the Shade percentage to either 50% or 100%.

12. A box is created that can be used to highlight a specific area on the screen (NOTE: With 100% shading, the rest of the screen is blacked out, allowing you to show only specific areas of the screen.)
13. The AverVisor works in a similar fashion. To use this function, go to Menu → Presenter and choose AverVisor. Choose the shade of 50% or 100%.

14. The AverVisor reveals only part of the screen and can be manipulated with the up and down arrows (on the zoom shuttle) to show more or less of the screen.