Controlling the Far End Camera

When you’re conducting a video conference in HBS 215, you have the ability to control the far end’s camera.

1. Click Advanced.

2. Press 1 2 3 4 and then press Enter.

3. Press the presentation type.
   Note: If you’re planning on sharing your data, such as your PowerPoint presentation, then we recommend that you press Dual Screen w/Conferencing.
4. You need to decide if you’re going to capture your session. (In this white paper, we will not be capturing our session, so we will be clicking on No.)

5. Make sure that Video Conf button is selected as the source.

6. Using the numeric pad enter in the Far End’s IP address.  
   **Note:** To enter in a period, press the asterisk (*).  
   Tandberg portable’s unit IP address is 10.200.30.24  
   HBS215’s IP address is 10.200.30.23
7. Press the **Connect** button.
8. You should now see the Far End’s image on the left screen. On the right screen, you should be seeing the front Sony camera image of your room.

9. Make sure that the Video Conf button is still being selected below Sources.

10. Press the OK/Menu button.

11. On the screen you should now see the Tandberg menu at the bottom of the left screen.
12. To the right of the OK/Menu button, press the right arrow button twice so that the Camera Control option is being selected on the left screen.

13. At the top of the OK/Menu button, press the up arrow button so that the Near End tab is selected in the Tandberg menu.

14. To the right of the OK/Menu button, press the right arrow button so that the Far End tab is being selected in the Tandberg menu.
15. At the bottom of the OK/Menu button, press the down arrow button to highlight the Camera Controls option.

16. Press the OK/Menu button.

17. You should now see up, down, left, and right orange arrows on the left screen.
18. Using the OK/Menu’s up, down, left, and right buttons, move the far end camera’s to a different location.

19. When you’re done controlling the far end’s camera, press the OK/Menu’s right twice to highlight the close options.

20. Press the OK/Menu’s button.