Using PowerPoint with the Tablet PC
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You can make annotations on your PowerPoint presentations with your Tablet PC.

1. To begin, click the F5 key. With the full screen open, right click and scroll down to Pointer Options. Choose your writing “instrument” (Ballpoint Pen, Felt Tip Pen or Highlighter).
2. You can also choose your ink color.

3. Use the stylus to make annotations to the slide. When you have completed your marks, hit the Escape (ESC) key.

4. You will be prompted to either keep or discard the annotations. Choose Keep to retain the annotations on the slide.
5. The annotations now appear in the slide presentation.

6. Click on the annotation. The **Ink Tools** contextual tab appears.
7. Change the color of the ink by clicking the **Ink** icon. To change the weight of the line, click the **Weight** icon. The weight drop down menu appears. Note that the weight of the line is previewed as you scroll down the various line weight options.