The equipment in this room is controlled by the Extron Control Panel, on the desk. If you need assistance with operating the system, please call the Help Center at 456-8803.

1) In the cabinet, make sure that the Main Power Switch is set to ON in the rack. The “|” is pushed in. (see below).

2) Then turn on the equipment needed for your class.

Selecting equipment to be displayed through the Epson projector by the Extron Panel:

**Computer** - Boot the computer, and select **PC** on the Extron Panel.

**Laptop** - Hook laptop to the VGA cable, and select **LAPTOP** on the Extron Panel.

*Note: If the laptop is not projecting, you may need to send the image from your laptop. On the laptop, push both the “Fn” & “CRT/LCD” keys from the keyboard at the same time until you see the image from your laptop projected on the screen.*

**DVD/VCR Player** - Use the remote to turn on the player, and select **DVD** on the Extron Panel.

*Note: For the VCR controls, press **More** on the touch screen.*

Mute/Project Display on the Extron Panel:

1) To mute the projection on the screen, push the “**MUTE**” button on the Extron panel.

2) To turn the projection on again, push the “**DISPLAY ON**” button on the Extron panel. Then select the **Source** to project.

*Note: In order to see and hear the equipment, the **Source** needs to be selected on the Extron Panel.*