

Instructions for Using Equipment in a Black Cabinet (Level 1A)

http://www.ric.edu/toolbox/building_information/levels/eclassroom_lab_information.htm



To use the equipment in the cabinet, you will need a key.

Note: Keys are available in the Help Center for the cabinet. We are located in Gaige Hall 113. If you need immediate assistance, please call us at 456-8803.

- 1) Open the cabinet door with the key.
- 2) Make sure that the Main Power Switch is on in the cabinet . The “|” is pushed in. (see below).
- 3) For audio, Make sure that the Audio Power Switch is on in the cabinet . The “|” is pushed in. (see below).
- 4) Then turn on the equipment you need for you class.



To turn on/off the Epson projector:

- 1) In the cabinet, there is an Epson Remote. Press the “ORANGE” button on the remote.
- 2) When the Projector turns on, select the source you need to project.
- 3) To turn off projector, push the “ORANGE” button on the remote twice.

Selecting equipment to be displayed through the Epson projector by use of the remote:

Select “Computer” on the remote for the computer - The PC needs to be on, and the A/B switch box set to A, in order to project image.

Laptop– Hook laptop to the VGA cable, and set the A/B switch box set to B. The projector is to be selected for the “Computer “ as well.

Note: If the laptop is not projecting, You may need to send the image from your laptop. On the laptop, push both the “Fn” & “CRT/LCD” keys from the keyboard at the same time until you see the image from your laptop projected on the screen.

Select “Video” on remote for the DVD/VCR Player - Use the remote to turn on the player. Turn off when finished. There’s a switch to go from VCR to DVD on the remote and the unit.

Computer

Video

