Instructions for Using Equipment in STEM II Classrooms

http://www.ric.edu/toolbox/building_information/levels/e classroom lab_information.htm

In this classroom, the AV equipment is controlled by the Crestron Panel. The panel is built into the instructor’s computer monitor.

Note: For immediate assistance, please call the Help Center at 456-8803. We are located in Gaige Hall 113.

To access the System:

1) The monitor screen may be blank, tap it to wake the system. You should see the Main Control Menu of the Crestron Panel.

2) For Basic projection, select the equipment from the Preset buttons. They are at the top of the Main Control Menu.

Note: For instruction of Advanced Controls, please call the Help Center for assistance at 456-8803.

To turn off the System:

Press “System Off” button on the Crestron. Then Press “Yes” to confirm the shutdown. The Projector will turn off, and the screen will go up.

Note: If you are using the computer... Please log off of the faculty account, before shutting down the system. The room is designed for the computer to stay on.

Press the Preset button on the Crestron Panel for the equipment to display from data projector:

Instructor PC for the computer - The computer is already on in the tower. You will see the desktop image appear within the Crestron Panel screen. Press the image to see the full desktop.

* The USB ports, on the instructor desk, are to connect to the computer.

Note: To return to the Crestron Panel, you will have to press the “Return” button on the monitor. The mouse does NOT click on it.

Laptop – Connect the laptop to the VGA cable, on the instructor’s desk.

Note: If the laptop is not projecting, you may need to send the image from your laptop. On the laptop, push both the “Fn” & “CRT/LCD” keys from the keyboard at the same time until you see the image from your laptop projected on the screen.

VCR/DVD is for the Combo Player - The player is in the instructor’s desk. Once the video is loaded, you can control it from the Crestron Panel.

Blu-ray - The player is in the instructor’s desk. Once the video is loaded, you can control it from the Crestron Panel.

Document Camera - The camera is on the instructor’s desk.

Doccam w/Instructor PC - This activates dual projection. The computer projects on the main screen, and the document camera on the side screen.

For Advance functions, please call the Help Center at 456-8803 for assistance.