

Instructions for Using Equipment in a Whipple 107 MAC Cabinet

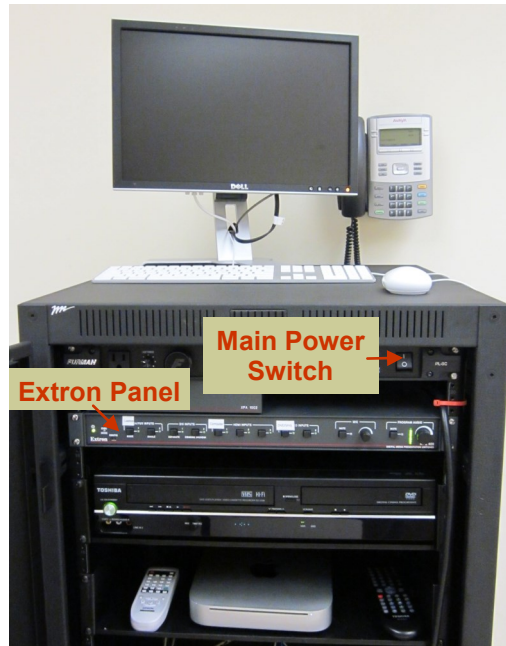
http://www.ric.edu/toolbox/building_information/levels/eclassroom_lab_information.htm



To use the equipment in the cabinet, you will need a key.

Note: Keys are available in the Help Center for the cabinet. We are located in Gaige Hall 113. If you need immediate assistance, please call us at 456-8803.

- 1) Open the cabinet door with the key.
- 2) Make sure that the Main Power Switch is on in the cabinet. The “|” is pushed in.
- 3) Then turn on the equipment you need for you class.



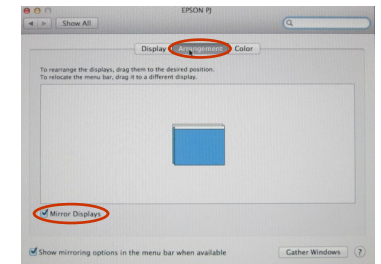
To turn on/off the Epson projector:

- 1) In the cabinet, there is an Epson Remote. Press the “ORANGE” button on the remote.
- 2) When the Projector turns on, select the source you need to project.
- 3) To turn off projector, push the “ORANGE” button on the remote twice.

Selecting equipment to be displayed through the Epson projector by use of the remote:

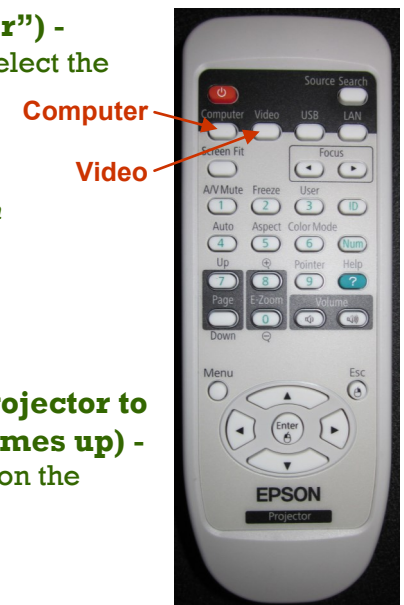
For the MAC, set projector to “HDMI” (press “Video” till it comes up) - The MAC needs to be on, and the **Computer** needs to be selected on the Extron Panel.

*Note: If you do not see the same projected image as the monitor, then you need to change your display settings. Go to **System Preferences**, and select **Displays**. From there, click on **Arrangement**. Now ✓ the **Mirror Displays** box.*



For the laptop, set the projector to “Computer 1” (press “Computer”) - Hook laptop to the VGA cable, and select the **Laptop** on the Extron Panel.

Note: If the laptop is not projecting, You may need to send the image from your laptop. On the laptop, push both the “Fn” & “CRT/LCD” keys from the keyboard at the same time until you see the image from your laptop projected on the screen.



For the DVD/VCR Player, set projector to “Video” (press “Video” till it comes up) - The **DVD/VHS** needs to be selected on the Extron Panel.