



**Half-Time Graduate Assistant Position**  
**Social Policy Hub for Equity Research in Education (SPHERE)**  
**2022-2023 Academic Year**

**About SPHERE**

The mission of SPHERE is to engage Rhode Island College students and faculty, in partnership with Rhode Island community members, in conducting and disseminating research for equitable educational and social policies. SPHERE endeavors to help Rhode Islanders understand, and become more involved in education policy decisions.

**About the position**

This half-time position will support SPHERE's work. The graduate assistant (GA) in this position should have strong interest in educational and social policy. The GA will develop skills in policy research, writing, and advocacy; learn how to access and use multiple databases; and build a professional network of education and social policy advocates in Rhode Island.

The responsibilities for this position may include (but are not limited to):

- Compiling and analyzing local, state, and national data;
- Researching, writing, and editing policy publications, legislative updates, and monthly newsletters;
- Helping to organize and promote policy and advocacy events;
- Assisting SPHERE-affiliated faculty with their research;
- Helping with research for grants and other projects;
- Conducting outreach with community stakeholders.

**Qualifications:**

- Ability to work independently and as part of a team;
- Effective time management skills;
- Proficient in conventions of standard English;
- Ability to manage detail-oriented tasks;
- Proficient with Microsoft Word, Excel, GoogleDocs, and other related computer applications;
- Comfort with numerical data.

**Additional preferred qualifications:**

- Knowledge of the Rhode Island public K-12 and/or higher education system, or knowledge of one or more sectors of Rhode Island's social services (e.g. housing, child welfare, public health).

**How to apply**

Along with the application and resume, please send a cover letter describing your qualifications and interests to Dr. Adrienne Goss at [agoss@ric.edu](mailto:agoss@ric.edu).